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HR 70-14
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~~SC-M-38~~
7 July 1952

STAFF CONFERENCE

Minutes of Meeting Held in Director's
Conference Room, Administration Building
Monday, 7 July 1952, at 1100 Hours

General Smith Presiding

Frank G. Wisner, Deputy Director for Plans
Loftus E. Becker, Deputy Director for Intelligence
Colonel Lawrence K. White, Acting Deputy Director for Administration
Ralph L. Clark, Acting Assistant Director for Scientific Intelligence
Allen Dines, Acting Assistant Director for Intelligence Coordination
Kingman Douglass, Assistant Director for Current Intelligence
Lyman Kirkpatrick, Assistant Director for Special Operations
Joseph Larocque, Jr., Acting Assistant Director for Operations
Major General Harold M. McClelland, Assistant Director for Communications
✓ Huntington D. Sheldon, Assistant Director for Current Intelligence (designate)
De Forest Vanslyck, Acting Assistant Director for National Estimates
✓ Colonel Matthew Baird, Director of Training
✓ James A. Drumm, Acting Chief, Technical Services Staff, ODD/P
✓ Colonel Sheffield Edwards, Assistant Deputy for Inspection and Security
J. S. Earman, Executive Assistant to the Director
Colonel Chester B. Hansen, Assistant to the Director
Captain K. S. Giniger, Assistant to the Director

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1. Arrival of Mr. Sheldon.

Mr. Douglass noted that Mr. Sheldon had arrived to replace him and introduced him to those present.

2. Cable Secretary.

The Director discussed briefly two possible candidates for the position of Cable Secretary and, in reply to a statement by General McClelland that the Cable Secretary should be an individual who knows CIA thoroughly, stated that qualifications for the position were more important and that necessary knowledge of CIA could be acquired in a relatively short time provided the proper person was found.

3. Orientation Course Introductions.

Colonel Baird requested volunteers to introduce Secretary Kimball and General Partridge at orientation course meetings. The Director stated he would introduce the Secretary and designated Mr. Becker to introduce General Partridge.

4. Air Conditioning.

The Director noted that we had obtained authorization to air condition our temporary buildings and asked those present to point out to their people that every effort is being made to provide more suitable working conditions.

5. Look Magazine Article.

Colonel Hansen noted that John Gunther and Look have agreed to certain changes in the forthcoming article to be published by that magazine on the CIA.

6. CIA History.

In response to an inquiry by the Director about the progress of CIA history, Colonel Hansen reported four chapters had been completed and a fifth was in progress.