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MEMORANDUM FOR: Director of Security

ATTN:

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SUBJECT: Alerting and Assembling of Externally Held Assets

REFERENCE: Memorandum of Instructions for "Special Agents in Charge," dated 25 October 1962

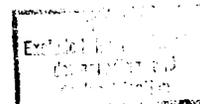
1. Referenced memorandum has been reviewed by WPS, and it is our opinion that it is a workable solution for alerting and assembling of externally held assets under conditions when commercial transportation is available. Upon announcement of certain defense emergency conditions, however, commercial transportation may not be available for use in assembling of agent assets. Therefore, we should now prepare plans for such situations.

2. In order to assure a capability to assemble agent assets during an emergency situation when commercial transportation is not available, we have been authorized to retain three USAF C-54 aircraft now under Agency control. These planes will be available for a period of 30 days after the announcement of the defense emergency noted above, and will be available to pick up agent assets under any defense emergency situation which we can now envision.

3. Attached to this memorandum is a pick-up schedule for planning purposes which SOD/AB believes is realistic and can be implemented under defense emergency conditions when commercial aircraft is not available. The schedule envisions use of the three C-54 aircraft to depart from Eglin AFB at staggered periods, ranging from Alert Hour plus 4 to 20 hours. The staggered departure hours allow flexibility in scheduling to

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ensure availability of aircraft to implement the schedule. Pick-up points and the expected time of arrival are noted. Also, you will note the terminus of all flights is Blackstone Field near Camp Pickett, Virginia, with Byrd Field, at Richmond, as an alternate. In view of the staggered times of pick-up and the many secondary airfields to be used, OS agents should notify the assets that they should provide their own box lunches for in-flight meals.

4. It is requested that you study the attached air pick-up schedule to determine if you have the capability to alert and assist the agent assets in arriving at the pick-up points at the times noted. If the capability exists, it is suggested that you prepare instructions to the special agents in charge of Field Stations, informing them of these arrangements. It is not intended that this instruction letter rescind the reference. It is our concept that the new instructions will supplement those previously issued and will assure us of an adequate plan for defense emergency conditions when commercial transportation is not available.

5. It is requested that your instructions to the field, implementing these arrangements, be coordinated with War Plans Staff.

Chief, War Plans Staff

1 Attachment:
As stated above

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