

**DISPATCH**

**SECRET**

DISPATCH SYMBOL AND NO.  
BOFA-37409

TO  
Chief of Base, Berlin  
Chief of Station, Germany; Chief, EE

HEADQUARTERS FILE NO.  
32W-6-22/3

FROM  
Chief of Base, Frankfurt

DATE  
20 June 1962

SUBJECT  
CALL/CATARSI/CARATON/Operations  
Servicing of Post Offices Boxes at FOB

RE: "43-3" - (CHECK "X" ONE)  
 MARKED FOR INDEXING  
 NO INDEXING REQUIRED  
 INDEXING CAN BE JUDGED BY QUALIFIED HQ. DESK ONLY

ACTION REQUIRED  
As requested below

1. Last August, BOB requested that all possible measures be taken to insure that BOB agent mail received through FOB accommodation address channels be forwarded to BOB with the least possible delay. One of the steps we took in response to this request was to start servicing daily all FOB post office boxes through which BOB operational mail is channeled. We are still performing this task daily and will continue to do so as long as BOB feels it is necessary. We would like to bring to BOB's attention, however, the facts surrounding the servicing of post boxes at FOB, suggest a possible compromise post office box servicing schedule that would relieve some of the burden at FOB, and request that BOB reconsider the requirement for daily servicing of the boxes in light of this information.

2. All FOB operational post office boxes are serviced by staff case officers. We do not enlist the services of contract or military personnel to perform this service. While the task of servicing post office boxes is somewhat routine in nature, it deals with a vital link in agent communications, and we believe it must be entrusted to the more reliable hands of staff officers. Prior to last August, the servicing of FOB post office boxes was done twice weekly. This arrangement required approximately twenty percent of one case officer's normal working hours. Since August 1961, we have maintained the twice weekly servicing schedule on all our post office boxes except those through which BOB operational mail is received, which have been serviced daily. Our present servicing schedule demands approximately thirty-five percent of one case officer's normal working hours.

3. Because we are steadily increasing our CARATON agent staff to meet BOB's needs for additional LLD support, the additional case officer time we are devoting to the servicing of post office boxes is sorely needed in the recruitment and agent handling activities of the project. We estimate that by reducing the servicing of the boxes that affect BOB operational mail to three times weekly, e.g., Monday, Wednesday, and Friday, and making certain adjustments in the servicing schedule of those boxes not affecting BOB, we can reduce the post box servicing time to a figure slightly less than twenty percent of one case officer's working hours. Apart from the obvious advantage of lesser demand upon case officer time, the proposed servicing schedule would free the case officer servicing the boxes for project activity outside of the Frankfurt area two days a week. Under the present arrangement, one case officer must remain in Frankfurt every day to handle the post office box servicing chore.

4. By servicing the boxes on Monday, Wednesday, and Friday, mail would never be more than one day later in arriving at BOB than it is under the servicing schedule we now follow. The day late mail would, of course, be that which arrives at the FOB post office boxes on Tuesday and Thursday.

5. We realize that the nature of certain BOB operations supported by FOB post-office boxes may be of such urgency that you might consider even one day to be an inordinate delay. In this case, if you would advise us of which operations this degree of urgency applies, we would continue to service those boxes daily, excluding them from our new schedule.

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

CS COPY

32W-6-22/3

DECLASSIFIED AND RELEASED BY  
CENTRAL INTELLIGENCE AGENCY  
SOURCE METHOD EXEMPTION 5025  
NAZI WAR CRIMES DISCLOSURE ACT  
DATE 2007

FORM 53b  
-87  
OF

USE PREVIOUS EDITION.  
REPLACES FORMS  
51-28, 51-28A AND 51-29  
WHICH ARE OBSOLETE.

CLASSIFICATION  
**SECRET**

CONTINUED

PAGE NO.

HO COPY

HO COPY

CONTINUATION OF  
DISPATCH

CLASSIFICATION

S E C R E T

DISPATCH SYMBOL AND NO.

EGFA-37409

6. As stated earlier, we will continue to service daily all post office boxes through which BOB operational mail is channeled until further notice from BOB. We request, however, that BOB give due consideration to our proposal and give us its views as soon as possible.

Approved: [ ]

Distribution:

2 - Berlin  
2 - COS/G  
✓2 - EE