

28 June 1952

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MEMORANDUM

FOR: Deputy Director of Training (General)  
FROM: Chief, Plans and Policy Staff  
SUBJECT: Weekly Activities Report -- Period 20 - 26 June 1952

I. Completed Projects

1. Project 52-3, Office of Training Section of CIA History. Final draft of O/TR history revised in accordance with DD/TR(G) suggestions, and returned to same for approval.
2. Project 52-32, Budget for TR(G). Narratives, Functions and Activities, Accomplishments and Objectives completed. Participated in development of cost data for the Divisions of TR(G).

II. Projects in Process

1. Project 51-7, Administrative Training Program. Draft Staff Study being revised prior to coordination.
2. Project 52-2, CIA Participation in [redacted] Awaiting report from M [redacted], Chief, EE/SO.
3. Project 52-4, A Bill for Training Federal Civilian Officers and Employees. Awaiting draft of revised bill from Legislative Liaison Officer.
4. Project 52-17, Near East Language and Area Program. Obtaining cost data for Agency participation in two year program on the Near East for inclusion in the budget. The cost will be approximately \$1,000 for each student in the first year and \$1,500 for each student in the second year, for the first few years the program is in operation. A similar program on South Asia will be undertaken concurrently with approximately the same costs. Provision has been made for both programs in the budget. About 12 Agency personnel are expected to participate in each program.
5. Project 52-18, Staff Study on Training for New Personnel. Draft of recommendations to clarify the term "Professional" as used in the Career Service Committee report revised after discussions with DD/TR(G) and representatives of the Office of Personnel.

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O/P will canvass the Offices of the Agency to provide O/TR with dependable estimates of future enrollment of professional personnel in the Basic Intelligence Course. About 100 a month is the estimated <sup>number</sup> with obvious implications for the staff and space requirements of the CIA Intelligence School.

- 6. Project 52-19, CIA Regulation [redacted] Project out of suspense but inactive. 25X1A
- 7. Project 52-22, Chinese Language Project, A meeting will be held next week with representatives of O/O to clarify and resolve O/O objections to the proposal.
- 8. Project 52-27, Official Correspondence. Notice being revised in line with [redacted] comments. 25X1A9a
- 9. Project 52-30, Seminar on International Labor Relations. Further action on this project upheld pending completion of action on the budget.
- 10. Project 52-33, Space for O/TR Expansion. Clerical Training appears to be withdrawing from the competition for Wing D in Alcott Hall, but the situation is complicated by the prospective needs of the CIA Intelligence School. Proposals to solve these problems are in process.

III. Newly Assigned Projects

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- 1. Project 52-34, Lip Readers. Two outstanding Russian language students have been nominated for consideration as potential lip readers. The Chief, Language Services Division believes it feasible to teach lip reading to non-deaf personnel by sticking cotton in their ears and that they will be able to lip read in a foreign language.

[redacted] is getting more detail for us on how long etc. Free

IV. Projects in Suspense

- 1. Project 51-6, Survey of Non O/TR Training Activities.
- 2. Project 51-9, A National Intelligence Course.
- 3. Project 51-10, Intermediate Intelligence Course.
- 4. Project 51-21, Area and Language Specialists.
- 5. Project 52-8, National Security Presentations.
- 6. Project 52-24, Personnel Board for TR(G).

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