Approved For Release 1999/09/07 : CIA-RDP72-00450R000100220013-4

TENTATIVE AGENDA

AGENCY RECORDS MANAGEMENT OFFICERS CONFERENCE
April 29 - May 1, 1968

MONDAY, APRIL 29

| | | |
|---|---|---|
| 9:00 a.m. | WELCOME AND OPENING REMARKS | |
| 9:15 a.m. | SESSION 1 - | PAPERWORK AND THE COMPUTER |
| 10:30 a.m. | SESSION 2 - | BASIC COMPUTER CONCEPTS |
| 1:15 p.m. | SESSION 3 - | COMPUTER NUMBERS SYSTEMS |
| 3:00 p.m. | SESSION 4 - | INPUT/OUTPUT CONCEPTS |
| 7:45 p.m. | SESSION 5 - | INTRODUCTION TO THE NARS INFORMATION RETRIEVAL WORKSHOP |

TUESDAY, APRIL 30

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|---|---|---|
| 9:00 a.m. | SESSION 6 - | DIRECT ACCESS CONCEPTS |
| 10:30 a.m. | SESSION 7 - | COMPUTER PROGRAMMING SYSTEMS |
| 1:15 p.m. | SESSION 8 - | COMPUTER OPERATION SYSTEMS |
| 3:00 p.m. | SESSION 9 - | TELE-PROCESSING |
| 7:45 p.m. | SESSION 10 - | THE NEW U.S. GOVERNMENT CORRESPONDENCE MANUAL |

WEDNESDAY, MAY 1

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|---|---|---|
| 9:00 a.m. | SESSION 11 - | PLANNING FOR 1969 WASHINGTON METROPOLITAN AREA CLEANOUT CAMPAIGN |
| 1:15 p.m. | SESSION 11 - | (Continued) |
| 3:30 p.m. | CLOSING | |

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