

Executive Registry
1-6383

CONFIDENTIAL

8 March 1951

MEMORANDUM TO: Deputy Director (Administration)

SUBJECT : Request for Increased Table of Organization for Cable Branch, Office of Collection and Dissemination

1. The transfer of the function of publishing the CIA Daily Summary from the Office of National Estimates to the Office of Current Intelligence required organizational and procedural realignment of the activity for the receipt and distribution of non-CIA originated cables. Consequently, a centralized Agency cable facility called the Cable Branch has been established in the Liaison Division of the Office of Collection and Dissemination.

2. [redacted] new positions, which are not included in the 1951 Fiscal Year budget, are requested for this centralized cable facility. It is anticipated that [redacted] positions will be offset within the next thirty days by reductions of one position each in document control activities of the Offices of National Estimates, Special Operations, and Collection and Dissemination. The net increase of four positions can be justified by the provision of new cable services through the centralized facility and by expanded information control activity required by the Office of National Estimates.

3. Recommend the increase be approved with grade adjustments indicated by the Personnel Office and with the provision that the Advisor for Management will within the ensuing thirty days determine on the basis of present workload the feasibility of deleting three comparable positions, as stated above.

CONCUR: [redacted] Approved For Release 2005/11/21 : CIA-RDP78-03568A000200110040-3
[redacted] Advisor for Management
Comptroller

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