DD/S 57-3489

Approved For Release 2001/08/25 : CIA-RDP78-04718A000300070056-2

CONFIDENTIAL

MS-1602

MEMORANDUM FOR: Deputy Director (Support) 25X1A

SUBJECT : Table of Organization for [redacted]

REFERENCES : (a) Memorandum dated 2 October 1957 to the DCI from DD/S (57-3112)
(b) Memorandum dated 10 October 1957 to the Director of Personnel, Chief, Management Staff and the Comptroller (DD/S 57-3220)

1. This memorandum contains a recommendation in Paragraph 5 for DD/S approval.

2. The Chief, NEA Division (Tab I) has submitted a T/O for 25X1A [redacted] In the discussions with Management Staff it was agreed that the Supply Officer and Supply Assistant would report to the General Services Officer rather than to the Project Officer. The organizational term Section was replaced by the term Unit at our suggestion and with the approval of the Office of Communications and FED.

3. Provisions for absorbing the personnel requirements within the Agency ceiling were approved by Reference (a). An increase in the ceiling of the NEA Division is required and has been provided by Reference (b). The Deputy Directors and the Director of Personnel were advised of the adjustments.

4. The Chief, Budget Division has reviewed the proposal and states that there is no objection to the proposal from a budgetary viewpoint. (Tab III) The Director of Personnel has reviewed and approved the position titles and grades as listed in Tab II.

5. Your approval of the T/O for [redacted] as listed in Tab II, but with the term Unit replacing Section, is recommended. 25X1A

25X1A

[redacted]
Chief, Management Staff

Attachments:
Tab I - Proposed T/O
Tab II - Pos. titles and grades as approved by FED
Tab III - Budget Div. comments

Distribution:
Orig. - Dir. of Pers. w/att.
1 - Compt.
1 - DD/S
1 - SSA-DD/S
1 - [illegible]
2 - Mgmt St. w/att
1 - Comm.

The recommendation in Paragraph 5 above is approved.

Date OCT 31 1957

(signed) H. Gates Lloyd

L. K. [illegible]
Deputy Dir[illegible]

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