

THE WHITE HOUSE
WASHINGTON
September 9, 1965

NSC REFERRAL NOT REQUIRED

MEMORANDUM FOR HEADS OF DEPARTMENTS AND AGENCIES

By October 1, the President would like to have from each Department and Agency a comprehensive report listing the following:

- (a) Legislative innovations, breakthroughs and departures achieved during his Administration.
- (b) Major administrative accomplishments during the same period -- such as reorganization, cost reduction measures, etc.

Reports should describe in factual detail the immediate significance of such achievements and, where appropriate, project the longer term implications and impact for the future. Such projections should be treated as confidential for the President's own review.

Please file your reports to my office no later than Friday, October 1, 1965.



Horace Busby
Special Assistant to the President

(CLASSIFICATION)

CENTRAL INTELLIGENCE AGENCY

EXECUTIVE MEMORANDUM

OFFICE OF THE DIRECTOR

EXECUTIVE MEMORANDUM No. 148

DATE 10 September 1965

<u>TO:</u>	<u>ROOM NO.</u>
Deputy Director (Plans)	3C-34
Deputy Director (Intelligence)	7E-32
Deputy Director (Science & Technology)	6E-60
Deputy Director (Support)	7D-18
Comptroller	
Inspector General	7D-49
ACTION - General Counsel	7D-01
Assistant Director for National Estimates	
D/DCI/NIPE	7E-22
ACTION - D/BPAM	6E-08
_____	_____
_____	_____

Distribution:

- 8 - as above
- ~~4~~ - ER via reading board
- 1 - ExDir

This memorandum contains information for the addressees. Addressees may give this memorandum additional circulation within their components as required. All copies should be destroyed, not filed, upon completion of circulation. A master file will be kept in the Executive Director's Office and will be available upon request.

(CLASSIFICATION)

100130017-1
 Excluded from automatic
 downgrading and
 declassification

TRANSMITTAL SLIP		DATE
		10 September 1965
TO:		
Director, BPAM		
ROOM NO.	BUILDING	
6 E 08	HQ	
REMARKS:		
<p>John:</p> <p>Please undertake the administrative portion of the President's request. OGC will submit to you the legislative report which you can then add to yours to produce the Agency response.</p> <p>I asked OGC to submit their report to you by 20 September so that you can submit a response for DCI signature by <u>24 September</u>.</p>		
FROM:		
<i>10/28/65</i> Executive Director - Comptroller		
ROOM NO.	BUILDING	EXTENSION
7 D 59	HQ	6767
FORM NO. 241 1 FEB 55	REPLACES FORM 36-8 WHICH MAY BE USED.	☆ GPO: 1957-O-439445 (47)