

63-1921

OFFICE OF THE DIRECTOR

Action Memorandum No. 193

Date 17 MAR 1963

TO : Chief, Special Affairs Staff
VIA : Deputy Director (Plans)
SUBJECT : Delinquent Fitness Reports
REFERENCE:

1. You are aware of my interest in the quality of fitness reporting in the Agency and can appreciate, I am sure, that timeliness is a critical consideration. You should be concerned, as I am, that there remain outstanding nine reports, due before the end of 1962, for which you are responsible.

2. Please advise me by 18 March what action you have taken to remove these delinquencies.

(Signed) Marshall S. Carter
Marshall S. Carter
Lieutenant General, USA
Deputy Director

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SUSPENSE DATE: 5 03 1963

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