

Executive Registry  
66-3850

6 SEP 1966

**MEMORANDUM FOR: Director of Planning, Programming,  
and Budgeting**

**SUBJECT** :  -Commendation

1. I am grateful to you for making  available for duty in my immediate office to substitute for my Executive Assistant during the periods 2 to 31 May and 15 June to 22 July. With a minimum of orientation  tackled the myriad of problems new to him with vigor and enthusiasm. His quiet, efficient manner inspired confidence and facilitated the smooth running of the office during these periods.

2. I should appreciate your expressing my commendation to

/s/ L. K. White

**L. K. White**  
**Executive Director-Comptroller**

**cc: D/Personnel**

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