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*Revised*

The Honorable  
The Secretary of Interior  
Department of Interior  
Washington 25, D. C.

Dear Mr. Secretary:

There has been established a combined training unit composed of Agency personnel who are members of the Organized Reserve Corps Program of the Department of Defense.

Meetings of this unit are now held weekly in the General Services Building Auditorium. While the GSA Auditorium has proven satisfactory for this purpose in the past, the current membership of our reserve training unit exceeds the capacity of that Auditorium.

The Department of Interior Auditorium, which is large enough to accommodate the full membership, has been made available from time to time for special CIA reserve unit meetings. Such meetings have been arranged on an ad hoc basis, without assignment of the Auditorium on a regular basis.

It is requested that you consider granting permission for the use of the Department of Interior Auditorium on a scheduled basis by the CIA reserve training unit. The need is for regular use of the Auditorium each Monday evening between the hours of 5:30 PM and 7:30 PM during the period 1 November 1954 to 15 July 1955.

Your cooperation in this matter will be greatly appreciated

Sincerely yours,

(6 October 1954)

[Redacted] /mth

Distribution:

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- 2 - DD/P
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C. P. CABELL  
Lt. General, USAF  
Deputy Director

[Redacted]

Chief, P&S STAT

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Logistics)

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*Exec. Reg.*

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6 October 1954

MEMORANDUM FOR: DEPUTY DIRECTOR OF CENTRAL INTELLIGENCE

VIA: Deputy Director (Plans) *RH/r.*

SUBJECT: Meeting Space for CIA Reserve Units

1. You may have noticed at the time you opened our Fall series of reserve meetings that the General Services Building Auditorium was filled and a number of reservists were standing in the rear. This same crowded condition has obtained in subsequent meetings and will be accentuated if we secure the requested additional spaces (slots) for Mobilization Designation Detachment No. 11 to cover Army reservists in the Agency who are now unable to join our Unit.

2. From time to time the reserve units have utilized the auditorium of the Department of Interior which is entirely adequate for our enlarged membership. While we are able to arrange individual meetings in the Department of Interior Auditorium, it has not been possible to secure a regular assignment of that Auditorium because of an Interior Department policy which limits the authority of the chief clerk of the Department to make such assignments.

3. The Interior Department Auditorium is favorably located and is, in fact, the only adequate meeting space within reasonable access to CIA reservists. The S-2 of Mobilization Designation Detachment No. 11  who is on the staff of the Security Office of CIA has inspected the Interior Auditorium and approves it for CIA reserve unit meetings with subjects classified as high as SECRET.

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4. The problem of space for reserve unit meetings has been discussed with the Commanders of the Navy, Air Force and Marine reserve units who agree that the Interior Auditorium is the most feasible solution to our space problem.

5. The attached letter to the Secretary of Interior is recommended for signature.

Colonel, USAR  
Commanding Officer  
Mobilization Designation

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