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Executive Registry
67-1670/3

19 July 1967

MEMORANDUM FOR: Deputy Director for Support
Deputy Director for Intelligence
Deputy Director for Plans
Deputy Director for Science and Technology

SUBJECT : Revised Recommendations in Implementing
Consultant Report on Agency Procurement
System

REFERENCE : Memo dtd 28 Mar 67 to ExDir-Comp fr DD/S,
same subject

1. When the recommendations made in referent memorandum were approved, we did not anticipate a substantial personnel increase in order to implement them since all directorates had personnel working in one capacity or another in the existing procurement system.

2. Maximum effort must be made by all directorates to rearrange the system and its personnel to minimize the need for additional personnel. The Deputy Director for Support is charged with the responsibility for working out this arrangement with the other Deputy Directors. Personnel increases must be kept to the absolute minimum; and, in any case, all such requests therefor must compete with other priorities on an Agency-wide basis.

/s/ L. K. White

L. K. White
Executive Director - Comptroller

cc: Director of FPB

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28 JUN 1967

Executive Registry
67-1670/2

MEMORANDUM FOR: Executive Director-Comptroller

THROUGH : Deputy Director for Support

30 JUN 1967

SUBJECT : Recommendation for Alternate Membership on the Agency Contract Review Board

REFERENCE : Memo dtd 18 May 1967 to Ex. Dir.-Compt. fm D/L,
Subject: Recommendations for Membership on
the Contract Review Board 67-1670-P-1.22

1. This memorandum contains a recommendation for Executive Director-Comptroller approval; this recommendation is found in paragraph 3.

2. The referenced memorandum necessitates obtaining the approval of the Executive Director-Comptroller on nominations submitted by Deputy Directors for individuals to serve as alternate members on the Agency Contract Review Board. Three Directorates have submitted their nominations for the alternate membership:

- a. - Directorate of Support
- b. - Directorate of Plans
- c. - Directorate of Intelligence

The Deputy Director for Science and Technology, having appointed a pro tem member of the Agency Contract Review Board, desires to maintain that status and does not choose, at this time, to nominate an alternate member.

3. It is recommended that the Executive Director-Comptroller approve as alternate members of the Agency Contract Review Board the nominations submitted for the three Directorates.

Signed: John F. Blake

George E. Meloon
Director of Logistics

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**SUBJECT: Recommendation for Alternate Membership on the Agency
Contract Review Board**

The recommendation contained in paragraph 3 is approved.

/s/ L. K. White

3 JUL 1967

L. K. White

Date

Executive Director-Comptroller

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Executive Registry
67-1670/L

18 MAY 1967

MEMORANDUM FOR: Executive Director-Comptroller
THROUGH : Deputy Director for Support *BB* 18 MAY 1967
SUBJECT : Recommendations for Membership on the Contract Review Board

1. This memorandum contains two recommendations for your approval. The recommendations are found in paragraph 5.

2. Subsequent to your approval on 26 April 1967 of the alternate recommendations to the Livingston Report, the Deputy Director for Support requested from the other Deputy Directors the submission of nominations for membership on the Contract Review Board. The other Deputy Directors were advised by the Deputy Director for Support that the nominations were subject to the approval of the Executive Director-Comptroller.

3. The nominees, representing the four Operating Directorates, for membership on the Contract Review Board are:

- 25X1 a. - Directorate of Intelligence
- b. Mr. Sidney Gottlieb - Directorate of Plans
- 25X1 c. - Directorate of Support
- 25X1 d. - Directorate of Science and Technology
- 25X1 e. - Chairman, Contract Review Board

The nomination of was made on a pro tem basis based on the following statement:

"The DD/S&T wishes to reserve designation of a permanent member of the Contract Review Board until he has had an opportunity to review a proposed

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SUBJECT: Recommendations for Membership on the Contract Review Board

statement of missions and functions. The primary responsibilities of the Board, as finally chartered, may indicate that an individual with different qualifications would be more appropriate."

4. It appears reasonable to assume that each Directorate may eventually want to nominate an alternate representative. Inasmuch as the Director has directed that nominations for Board membership be approved by you, we feel that the spirit of that directive would also encompass your approving the nominations for alternate representatives on the Contract Review Board. Accordingly, at an early meeting of the Board, we will request the submission of nominations of alternate members and, dependent on your approval of this recommendation, we will also submit those nominations to you for approval.

5. It is recommended that the Executive Director-Comptroller:

a. Approve the nominees for Chairman and members of the Contract Review Board.

b. Approve the recommendation that nominations for alternate membership be submitted to the Executive Director-Comptroller for approval.

Signed: George E. Meloon
George E. Meloon
Director of Logistics

The recommendations contained in paragraph 5 are approved.

/s/ L. K. White

L. K. White
Executive Director-Comptroller

22 MAY 1967

Date

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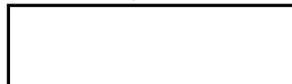
DD/S 67-1585

28 MAR 1967

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Revised Recommendations on Implementing Consultant Report on Agency Procurement System

REFERENCE : Memo dtd 23 Dec 66 fr DD/S to Ex.Dir.-Compt., subj: Consultant Report on Agency Procurement



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1. The meeting of senior Agency officers held on 6 March 1967 to discuss alternatives to implementing the recommendations of the Livingston Report proved most valuable. As a result of that meeting, and subsequent conversations among us, I am now submitting to you, after further reconsideration, revised recommendations which are designed to increase the efficiency of the Agency Procurement System. These recommendations supersede my previous submission to you of 23 December 1966.

2. The recommendations, totaling six in number, are presented to you in general terms so that, depending upon our obtaining your approval, we may retain a posture of flexibility in developing them in more precise detail with the Operating Directorates. It is becoming increasingly clear, I believe, to all of us that the nature and activities of the several Operating Directorates are such that there probably should be some variance in the implementation of these proposals amongst them. Upon receipt of your approval, we will proceed to have individual and direct negotiations with each Operating Directorate on the scope and monetary limitation of the delegations involved and then will submit to you for additional approval agreed positions.

3. The recommendations as now presented for approval are as follows:

a. The current responsibility of the Director of Logistics as the Agency Contracting Officer for all contractual actions funded by Agency appropriations be reaffirmed.

b. The Director of Logistics be authorized to delegate contracting authority to qualified members of his career service who are assigned to Operating Components to perform a contracting function.

c. The Director of Logistics be authorized to establish a Contract Review Board composed of one member nominated by each of the four Deputy Directors

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SUBJECT: Revised Recommendations on Implementing Consultant Report on Agency Procurement System

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and chaired by a nominee of his choice. He will also be authorized to request the Office of General Counsel, the Office of Finance, and the Office of Security to nominate an advisor to the Board. The Board will act in an advisory and recommending role to the Director of Logistics in his role as the senior Agency Contracting Officer. He will develop, in consultation with the nominated Board members, a statement of responsibilities and submit it to the Deputy Director for Support for approval prior to the Board's being officially convened.

d. The establishment of a "contracting team" concept in each Directorate, with the staffing of such teams to be in accordance with the needs of the Directorate as identified by negotiation between the Director of Logistics and each Deputy Director. The contracting officer assigned to the Directorate will be the senior member of the team and, according to need, there will either be assigned security and audit officers or, should there be a lack of a full time need for such competency, specifically selected officers from both the Offices of Security and Finance will be identified to support the contracting officer. Additionally the Director of Logistics may delegate to these contracting officers specified contracting authority at an agreed upon level with each Deputy Director but such delegation shall not exceed per contract action.

25X1

e. The Chief, Support Services Staff/DD/S expand the scope of the present system design effort with the objective of developing a single contract Management Information System for the Agency, and that the other Directorates assign personnel to assist in the design of the system to ensure the proper input of information from their respective components. Priority attention will be given to completion of the system.

f. The Director of Logistics, after concluding the agreements discussed above and obtaining the necessary approvals, undertake the necessary revision of Agency regulations and handbooks.

4. I recommend that you approve these recommendations and, accordingly, authorize the Director of Logistics to commence the necessary discussions and implementation of the program set forth above.

SIGNED R. L. Bannerman

R. L. Bannerman
Deputy Director
for Support

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SUBJECT: Revised Recommendations on Implementing Consultant Report on Agency Procurement System

CONCURRENCES:

25X1

[Redacted Signature Box]

29 MAR 1967

Date

for Deputy Director for Intelligence

Deputy Director for Plans

Date

Acting Deputy Director for Science and Technology

Date

25X1

/s/ [Redacted Signature]

3 APR 1967

Date

Inspector General

The recommendations contained in paragraph 3 are approved.

/s/ L. K. White

26 APR 1967

L. K. White

Date

Executive Director-Comptroller

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