

67-0704

27 NOV 1967

Executive Registry
67-5394

MEMORANDUM FOR: Deputy Director for Support
SUBJECT : DCI Briefings on Program Management
REFERENCE : Memorandum dated 14 September 1966 from
ExDir-Compt, Same Subject

1. The Director has asked that a schedule of briefings be established, similar to last year's, on Directorate program management developments. These briefings are an important part of the Agency's planning and programming system, since they provide an opportunity for the Director to be apprised of your progress and problems during the past year and of future plans and objectives.

2. In addition to reporting on your total program, the following subjects might be considered for special treatment.

- a. Status of Support Systems Study.
- b. Status of Outplacement Program.
- c.
- d. Status of new procurement system.
- e. Audio Countermeasures Program.
- f. Impact of recent budget cut on Directorate programs, present and future.

3. The briefings will take place in December. You will be advised of the specific day and hour as soon as this can be arranged with the Director. The reports are to be made orally and planned so that the presentation does not exceed one hour. You should have your Planning Officer contact , Chief, Planning and Programming Division, O/PPB, for further information.

18/ L. K. White

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Executive Director-Comptroller

O/PPB/PPD/:gnb (16 Nov 67)

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