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15 January 1951

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STAFF CONFERENCE

Minutes of Meeting held in Director's
Conference Room, Administration Building
Monday, 15 January 1951, at 1100 hours

William H. Jackson Presiding

Present

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Murray McConnell, Deputy Director, Administration

Lyman B. Kirkpatrick, Executive Assistant to DCI

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[Redacted] Executive Asstant to DCI

Advisor for Management

James M. Andrews, Asst. Dir. for Collection & Dissemination

Theodore Babbitt

George G. Carey, Asst. Dir. for Operations

H. Marshall Chadwell, Asst. Dir. for Scientific Intelligence

Kingman Douglass, Asst. Dir. for Current Intelligence

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[Redacted] Deputy Asst. Dir. for National Estimates

Max F. Millikan, Asst. Dir. for Research & Reports

James Q. Reber, Asst. Dir. for Intelligence Coordination

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[Redacted] Asst. Dir. for Special Operations

[Redacted] Asst. Dir. for Policy Coordination

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1. Mr. Jackson mentioned that he planned to improve CIA Regulation [] on organization functions, and asked that if any of the Assistant Directors had any questions concerning it they communicate them to Mr. Kirkpatrick. In this connection, Mr. Reber stated that he had attempted to modify his responsibilities on coordination to cover only those matters on which the individual offices were not coordinating their own affairs. Mr. Jackson said that he thought it was important for O/IC to be cognizant of all interagency matters.

Mr. Jackson said that he wished to make a statement on morale, inasmuch as the period of reorganization was nearing completion. He said that any criticism within CIA by a representative of one Office concerning another, or any criticism of CIA made by a representative of this agency outside of the organization, were in his mind appropriate justifications for dismissal. He stated that, within the organization, if the Assistant Directors could not reconcile their differences between themselves he expected them to be brought to his or the Director's attention.

2. Mr. McConnell reported that the agency had already used all of the Class A furniture allocated under its present budget and had spent an additional \$70,000. Henceforth, Mr. Van Esso will have to check with each Assistant Director on requests for Class A furniture to determine whether existing Class A furniture in that Office could be utilized or whether it would have to be obtained from some other Office.

Mr. McConnell requested that all personnel who have any contact with representatives of Congress notify Mr. Pforzheimer. He stated that it was important that Pforzheimer be kept informed of those individuals in CIA who have any dealings with Congressmen. Mr. Jackson added that he thought it would be worthwhile if everybody informed Pforzheimer of any of their friends in Congress.

Mr. McConnell stated that the security regulations were being rewritten in order to simplify them, and Mr. Jackson stressed the necessity of emphasizing in the various offices the need for care in discussions outside the agency. He particularly mentioned talking on buses and conversations at social events.

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Mr. McConnell asked whether there would be any objection to closing the M and Q Building cafeterias to outsiders in view of the security hazards in those areas. It was indicated that there would be no restriction of those individuals holding visitors passes. None of the Assistant Directors offered any objections.

3. [] explained the proposal to assign individuals from the Graphics Branch to those offices utilizing their services, and to place in O/RR Graphics personnel who could support the Director's Office and such other offices of CIA that did not have any Graphics personnel. It was agreed that this was a satisfactory arrangement, but that it would probably be necessary to add an extra Graphics representative to O/SO and that it might be feasible to combine O/SO-O/PC Graphics personnel.

4. Mr. Kent asked what the agency policy was concerning recruitment of men with military reserve status, including those who have already been called to active duty. Mr. Jackson said that the agency would attempt to get any individual who was especially qualified for our work. [] said that he had two comments to offer; namely, that the military services were less sensitive about releasing Reserve Officers to CIA than they are about releasing Regulars, and that it was easier to obtain Intelligence Officers than other types. Mr. Jackson said that General Bolling had indicated to the Director that if CIA needed any man in MIS he would be provided.

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