

**SECRET**

2 JUN 1956

MEMORANDUM FOR: Chief, Budget Division  
Office of the Comptroller

SUBJECT : Operating Budget, FY 57  
Preliminary Estimate, FY 58

25X1

REFERENCE : Notice  15 May 1956

Pursuant to the requirements of referenced Agency Notice,  
the following are submitted for the Office of the Director:

- (1) Operating Budget -  
Preliminary Estimates
- (2) Program Activity Statement and  
Explanation of Changes
- (3) Material Authorization Schedule.

GROUP  
  
 Executive Assistant  
 to the Director

25X1

Atts: 3 (Orig & 2 cc of ea)

O/DCI-1ec  
Budget file

*Orig + 2cc - addressee*

270555

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BP-54-1214

DATE: 5 August 1957

MEMORANDUM FOR: All Offices, Staffs and Divisions  
FROM : Budget Division   
SUBJECT : Organizational Chart and Functional Statement  
for Fiscal Year 1959

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Attached is a copy of your Organizational Chart and Functional Statement submitted with your Bureau of the Budget Estimate for Fiscal Year 1958. It is requested that you review the Organizational Chart and Functional Statement for Fiscal Year 1958 and make any changes that may be required to bring them up to date for inclusion in your Bureau of the Budget Estimate for Fiscal Year 1959. It is required that a functional statement be prepared for each block shown on your organizational chart.

A memorandum should be received from your office by 14 August 1957 returning the attached organizational chart and functional statement indicating that no changes are required, or attaching a revised organizational chart and functional statement which you desire to have included in the Bureau of the Budget Estimate for Fiscal Year 1959.

Attachment

check R 1-110  
(Revised)

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(When Filled In)

OFFICE ESTIMATES - NARRATIVE JUSTIFICATION STATEMENT

OFFICE	OFFICE OF THE DIRECTOR	FISCAL YEAR	1959
ACTIVITY	Executive direction		

General

The efforts of the Office of the Director are directed toward the over-all policy guidance and executive direction of the various activities and projects undertaken to accomplish the mission of the Agency as prescribed by law and as may be directed by the National Security Council.

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Explanation of Changes in Financial Requirements

Fiscal Year 1958 over Fiscal Year 1957

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Fiscal Year 1959 over Fiscal Year 1958

There is no change in the total requirement for FY 1959 over FY 1958.

No change is estimated in Average Employment.

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