

EXECUTIVE OFFICE OF THE PRESIDENT  
BUREAU OF THE BUDGET  
WASHINGTON 25, D.C.

*De/ve*

OFFICE OF  
THE DIRECTOR

January 15, 1963

Honorable John A. McCone  
Director, Central Intelligence Agency  
Washington 25, D. C.

Executive Registry  
63-664

Dear Mr. McCone:

I am pleased to send you an advance copy of the President's 1964 Budget. The Budget will be released to the Congress and the public at 12:00 noon on Thursday, January 17, 1963.

I know I speak for the President when I express appreciation for the cooperation of you and your associates in the preparation of the 1964 Budget.

Sincerely yours,

*Herbert Goldhamer*

Director

Enclosure

(EXECUTIVE REGISTRY FILE Budget)

62-208

7 January 1963

PERSONAL AND CONFIDENTIAL

*Card*  
 Mr. Robert Amory, Jr.  
 Chief, International Division  
 Bureau of the Budget  
 Washington 25, D. C.

Dear Bob:

I thought you might be interested in my reactions to the session at the Airlie Foundation sponsored by the Bureau of the Budget to discuss manpower controls. I appreciate the invitation from the Bureau and would be frank to admit my contribution was not very great, inasmuch as being a newcomer to the group, I didn't wish to seem pushy in describing some of the things the Agency has done in the field of manpower control. On the other hand, I did feel that in many areas we were either up to or ahead of some of the line departments. I think perhaps that may have been a result of a deep concern over the careful and correct handling of all confidential funds and the result in which we erected more checks and balances and safeguards than other departments would do.

I particularly enjoyed the chance the meeting at Airlie afforded to become acquainted with senior officers in other departments who were concerned with this problem. If the Bureau is to sponsor future programs of the Executive Officer's group, might I suggest that it could be a more profitable expenditure of time if a senior officer of the Bureau ran the meeting and if in the agenda, the specific subjects to be covered and the direction of the discussions were carefully guided by a senior Bureau officer. This should not be construed as a criticism of this last meeting, but I did feel that it could have profited with a little more tying together.

With best wishes.

*Budget* JAN 2 11 12 AM '63

LBK:kg

Distribution:

Orig &amp; 1 - Addressee

✓ ER

1 - Exec Director

Sincerely yours,



Lyman B. Kirkpatrick  
 Executive Director

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EXECUTIVE OFFICE OF THE PRESIDENT  
BUREAU OF THE BUDGET  
WASHINGTON 25, D. C.

Executive Registry  
63-1404

February 15, 1963

LEGISLATIVE REFERRAL MEMORANDUM

|   |   |
|---|---|
| <p>TO:           Legislative Liaison Officer<br/>                     Department of Agriculture<br/>                     Department of Commerce<br/>                     Department of Defense<br/>                     Department of Health, Education, Welfare<br/>                     Department of the Interior<br/>                     Department of Justice</p> | <p>Department of Labor<br/>         Post Office Department<br/>         Department of State<br/>         Department of the Treasury<br/>         Atomic Energy Commission<br/>         Central Intelligence Agency<br/>         Tennessee Valley Authority<br/>         Veterans Administration</p> |
|---|---|

SUBJECT: Attached is a statement on age discrimination in Federal employment which is being considered for issuance in connection with the tentatively scheduled Presidential Message on Aging. Your comments are requested by Monday A.M. (Feb. 18). Inasmuch as no final decisions have been made as to its issuance, the attached statement should be considered as a confidential matter. The Bureau of the Budget would appreciate receiving the views of your agency on this subject before advising on its relationship to the program of the President.

- ( ) In order to permit expeditious coordination and clearance in accordance with Circular A-19, it is requested that your reply be made within thirty (30) days.
- ( X ) Special circumstances require that this be handled as a priority matter and that your views be received - A.M., Monday, Feb. 18.

Questions should be referred to Mr. William B. Cannon Bureau of the Budget, code 113, extension 2619.

*William B. Cannon*

*for*  
Assistant Director for  
Legislative Reference

Enclosures  
copy, statement

THROUGH SECRETARY'S OFFICE  
*Budget*

DRAFT

THE WHITE HOUSE

Washington

February 1963

POLICY ON UTILIZING OLDER WORKERS  
IN THE FEDERAL SERVICE

In my ~~recent~~ message to the Congress transmitting my recommendations relating to a program for our older citizens, I pointed out that it is the policy of the Federal Government as an employer to evaluate each job applicant on the basis of ability, not age. This policy is intended to assure that the Government obtains the best possible talent from the widest range of choice.

The Federal Government has been an exemplary employer in this regard. The absence of an age restriction on appointment to competitive positions has encouraged employing officers not to overlook potential employees because of irrelevant considerations. Nevertheless, with older persons constituting an ever increasing proportion of the Nation's work force and with growing evidence that older persons are capable of high level productive work, Federal appointing officers should make doubly certain that older persons are in fact being given equal consideration for employment and advancement in the competitive service. Personnel actions should be based, in accordance with merit principles, solely on the ability of candidates to meet qualification requirements and physical standards of the position to be filled.

With respect to Federal personnel systems outside the competitive service, I ask that these same principles be followed wherever possible. I further ask all departments and agencies to review their policies and practices regarding maximum age limits in other than the competitive service, and to take steps to insure that such limits are established only when absolutely necessary.

| SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM   |                              |                |           |
|---|------------------------------|----------------|-----------|
| UNCLASSIFIED  | CONFIDENTIAL SECRET          |                |           |
| CENTRAL INTELLIGENCE AGENCY<br>OFFICIAL ROUTING SLIP  |                              |                |           |
| TO  | NAME AND ADDRESS             | DATE           | INITIALS  |
| 1   | Executive Director<br>7 E 12 |                | <i>LB</i> |
| 2   | ER - R & B <del>_____</del>  |                |           |
| 3   |                              |                |           |
| 4   |                              |                |           |
| 5   |                              |                |           |
| 6   |                              |                |           |
| ACTION  | DIRECT REPLY                 | PREPARE REPLY  |           |
| APPROVAL  | DISPATCH                     | RECOMMENDATION |           |
| COMMENT   | FILE                         | RETURN         |           |
| CONCURRENCE   | INFORMATION                  | SIGNATURE      |           |
| <b>Remarks:</b>   |                              |                |           |
| <p>The attached request from BOB for comments on the policy of utilizing older workers in Government indicates a deadline of A. M. Monday, 18 Feb., presumably 12 o'clock. This was received here at approximately ten minutes to 12 and was immediately dispatched to Echols with the hope that our views can be sent to BOB this afternoon.</p> |                              |                |           |
| <div style="border: 1px solid black; width: 150px; height: 30px; margin: 0 auto;"></div> John S. Warner   |                              |                |           |
| FOLD HERE TO RETURN TO SENDER   |                              |                |           |
| FROM: NAME, ADDRESS AND PHONE NO.   |                              |                | DATE      |
| OGC/LC  |                              | 7 D 07         | 18 Feb 63 |
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FORM NO. 237  
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(40)  
U.S. GOVERNMENT PRINTING OFFICE : 1961 O-587282

DD/S 63-0240

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| 63-760 |
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24 January 1963

*White*  
Mr. Harold Seidman  
Acting Assistant Director for  
Management and Organization  
Bureau of the Budget  
Washington 25, D. C.

Dear Mr. Seidman:

Thank you for your letter of December 6, 1962, requesting our comments on the General Services Administration's Federal Employee Parking and Transportation Survey for the Washington Metropolitan Area. Virtually all of the Agency's Headquarters employees were housed for many years in buildings in the Core Area, as designated in the GSA's study, and the problem of parking spaces for U. S. Government employees in that area is fully appreciated.

Since the move to the new Headquarters building in Langley was completed in the spring of 1962, the Agency's parking problem has been greatly reduced because it can now provide parking spaces for Headquarters employees on a very satisfactory ratio. However, a number of our employees are still located in the Core Area and they share the serious transportation and parking problems which confront all Government workers in that area.

With respect to the Survey's conclusions and proposals, our only comment at this time concerns the suggested Government-wide fee system for parking facilities. The availability of adequate free parking space contributes significantly to good morale and has been a definite factor in making the Agency's move from the downtown area acceptable to many of our employees. We would have strong reservations about any proposal which would eliminate or restrict unduly the favorable situation in that regard which we have been able to develop in our new location. We will appreciate being kept informed of any further developments concerning the subject matter of this Survey Report.

Sincerely,

*White*

L. K. White  
Deputy Director  
(Support)

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