

Executive Registry  
002-4 7642

Approved For Release 2002/08/21 : CIA-RDP80B01676R002900250002-4

13 October 1962

*CMB*  
Mr. Roger Hilsman  
The Director of Intelligence & Research  
The Department of State  
Washington 25, D.C.

Dear Roger:

This is to remind you of our brief conversation at the dinner for [redacted] concerning a briefing of our senior staff on your organization. We have a senior staff meeting every other Tuesday morning at 0930 in the Director's Conference Room. It lasts for exactly one hour and is attended by the heads of all of the major components of the Agency and the Director's immediate staff. It is generally chaired by General Carter, with Mr. McCone attending when his schedule permits. I believe it would be mutually beneficial if somebody from your organization could give the staff a description of your organization with particular emphasis on your concept of your mission and your responsibilities in the intelligence production field. I would suggest a presentation of not more than 30 minutes with 10 minutes allowed for questions, and we will limit the other items in the meeting to 20 minutes that day. If agreeable to you, I would suggest Tuesday morning, the 6th of November. We would be most appreciative of your assistance in this regard.

Sincerely yours,

*17*  
Lyman B. Kirkpatrick  
Executive Director

(EXECUTIVE REGISTRY FILE *State*)

LBK:drm

Distribution:

- Original and 1 - Addressee
- 1 - DCI
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1 - LBK chrono

5 November 1962  
DEC 50 8 12 AM '62

LBK's request called Hilsman's sec'y to say that we presumed Hilsman would not be here on 6 November; that we would like to have the briefing some time at their convenience and that we had these same meetings every other Tuesday, etc; that we would wait to hear from them. She said she would call but did not.

(over)

STAT

On 29 November - Hillsman's secretary called to say he was  
India and would not be able to give the  
briefing on 6 December -- in erroring that  
they had/told us he would be here on that  
day. The fact is that they never called  
back after 5 November (see previous note).

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CENTRAL INTELLIGENCE AGENCY  
 OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	DDCI [Redacted]	10/23/62	[Signature]
2	ER		
3			
4			
5			
6			

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE	INFORMATION	SIGNATURE	

Remarks:

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
[Redacted]	19 Oct

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