

SECRET

0202-2375

0178

MEMORANDUM TO: Deputy Director (Support)

SUBJECT: Certificate of Necessity for
Improvements to Leased Property

25X1

[Redacted]

25X1 1. The subject property has been leased in behalf of the Agency by the General Services Administration and will be occupied by [Redacted] on or about 1 March 1956.

25X1 2. Rental for the subject premises is \$19,500 per annum. Thus, \$4,875 is the amount which can be spent for alterations and improvements to the property under the Economy Act of 1932. The minimum alterations and improvements required for occupancy of the premises by [Redacted] are estimated to cost \$9,000 which is \$4,125 in excess of the Economy Act limitation. A considerable portion of the subject alterations and improvements is required for security reasons.

3. The attached Certificate of Necessity has been prepared for the signature of the Director in order that the 25 per cent improvement limitation of the Economy Act may be exceeded with regard to the subject property.

4. It is recommended that the signature of the Director be obtained on the attached certificate.

[Redacted Signature]
JAMES A. GARRISON
Director of Logistics

25X1

Enclosure:
Certificate of Necessity

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CONCURRENCES:

25X1

[Redacted Signature Box]

General Counsel

January 12, 1956
Date

25X1

[Redacted Signature Box]

SSA-DD/S

17 Jan 1956
Date

25X1

[Redacted Signature Box]

Office of Security

17 Jan 1956
Date

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