

x Executive Director

x Acting Chief, Interdepartmental  
Coordinating and Planning Staff

19 AUG 1946

Draft

[redacted] dated 29 Aug.  
1946

Subject: Liaison

1. Paragraph 7, Changes No. 2 to CIG Administrative Order No. 6, dated 12 August 1946 is quoted below:

"7. ICAPS will establish and coordinate the procedures relative to CIG liaison and contacts with the participating agencies of the United States Government pertaining to intelligence and will coordinate the working liaison arrangements and procedures relating to intelligence established by the operating offices of CIG with participating agencies of the United States Government."

2. To implement the desire of the Director that all liaison with other Government agencies be initiated and controlled by this office the attached draft of [redacted] is submitted for publication to all activities of CIG.

(over)

CENTRAL INTELLIGENCE GROUP

INTERDEPARTMENTAL COORDINATING AND PLANNING STAFF

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1. Reference is made to paragraph 7, Changes 2 to CIG Administrative Order No. 6, dated 12 August 1946.
2. All CIG liaison contacts with other agencies of the Government will be made initially by ICAPS.
3. Liaison requirements of other activities of the CIG will be referred to ICAPS for action.
4. At such time as appropriate plans and policies are developed certain direct liaison functions may be delegated to other CIG activities. In such cases, rigid adherence to established policies will be required, and copies of all direct correspondence in connection with authorized direct liaison will be sent to ICAPS. This will not include the normal exchange of information and intelligence data.
5. The Executive for Personnel and Administration will insure that no liaison matters are cleared to other Government agencies without reference to ICAPS, except those matters specifically covered by separate written authority under paragraph 4 above.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE :

DONALD EDGAR  
Acting Chief, Interdepartmental  
Coordinating and Planning Staff

3. It is planned to issue data from this office from time to time in the form of operations memorandums when subject matter warrants this form of publication.

DONALD EDGAR  
Acting Chief, Interdepartmental  
Coordinating and Planning Staff

DISPOSITION FORM

FROM	TO	DATE		FROM	TO	DATE	
			DIRECTOR OF CENTRAL INTELLIGENCE				CHIEF, CENTRAL REPORTS STAFF
			DEPUTY DIRECTOR, C.I.G.				W. Europe-Africa Branch
			ASSISTANT TO THE DIRECTOR				E. Europe-USSR Branch
			SECRETARY, N.I.A.				Middle East-India Branch
	x		Acting Chief, ICAPS				Far East-Pacific Branch
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x		8/20	Office of Dissemination				
			CHIEF, CENTRAL PLANNING STAFF				ADMINISTRATIVE OFFICER
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			Information Branch				Budget & Fiscal Branch
			Intelligence Branch				Administrative Services Branch
			Security Branch				Central Records
			Support Branch				Security Branch

REFERENCES:

ENCLOSURES:

- \_\_\_\_\_ ACTION \_\_\_\_\_ DIRECT REPLY
- \_\_\_\_\_ RECOMMENDATION \_\_\_\_\_ COMMENT
- \_\_\_\_\_ SIGNATURE \_\_\_\_\_ FILE
- \_\_\_\_\_ INFORMATION \_\_\_\_\_ NOTE
- \_\_\_\_\_ RETURN \_\_\_\_\_ MAIL
- \_\_\_\_\_ PREPARATION OF REPLY

REMARKS: SUBJECT: Establishment of Liaison

1. It is recommended that a suitable CIG policy be developed and published to regulate the establishment of liaison between operating offices of CIG and the departments and agencies with which they will deal. The policy should be distributed for the information of the departments and agencies as well as for internal information of CIG. It should list, for the information of the departments and agencies, the names and principal functions of CIG offices which may from time to time initiate liaison.

2. In view of the large volume of liaison that will be necessary, it is desirable that authority to initiate liaison be vested in Chiefs at least as far down as Branch Chiefs subordinate to Assistant Directors. Once such a Branch Chief has initiated liaison with an office in a department or agency, he should thereafter be empowered to authorize his own subordinates to continue the liaison, subject to his supervision.

3. Development and coordination of the above appears to properly fall within the functions of ICAPS and is therefore submitted for consideration.

(Continue "Remarks" on back, if necessary)

[Redacted Signature Box]

C. E. OLSEN  
Capt., USN

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