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5 August 1946

MEMORANDUM FOR: ASSISTANT DIRECTOR FOR SPECIAL OPERATIONS ✓  
ASSISTANT DIRECTOR FOR COLLECTION  
ASSISTANT DIRECTOR FOR DISSEMINATION  
ASSISTANT DIRECTOR FOR RESEARCH AND EVALUATION

SUBJECT: Interdepartmental Liaison and Coordination

1. It is requested that a memorandum be submitted to ICAPS setting forth in detail all forms of interdepartmental liaison and coordination now in operation between your Office and the other agencies of the Government. There should be set forth the origin of the liaison or coordination arrangement, comment on its present value, and suggestions for change.

2. The memorandum should include descriptive statements of all interdepartmental boards, committees, working groups, etc., presently operating under the general supervision of the Office.

[Redacted Signature Box]

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DONALD EDGAR  
Acting Chief, Interdepartmental  
Coordinating and Planning Staff

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LIAISON RELATION BETWEEN ONE-FE/P AND THE WAR DEPARTMENT

1. WDGS, Military Intelligence Division

The newly reorganized MID is now in the final stages of arranging for all incoming requests for files, advice, and research work to be routed through their Washington Liaison Office. Pending the establishment of formal liaison between FE/P and MID Far East Branch via the WLO, the following working arrangement has been established by

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(a) If FE/P members wish to have access to MID files or to consult with personnel in MID Far East Branch, they are to contact Dr. Robert S. Spencer (Consultant in the Estimates Section of that Branch, War Department extension 71700), and he will refer them to the proper desk.

(b) If a FE/P request involves the initiation of a research project by MID,  is to submit that request to Major Don Kellett in the Washington Liaison Office (War Department extension 73791), who will then forward the application for project to the Far East Branch.

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Thus far, FE/P has approached MID only for files and for consultation, and the above arrangement is satisfactory for these purposes. However, requests that call for the initiation of MID research projects are expected to meet with difficulties, or at least delays, in view of the limited staff of MID Far East Branch. It is recommended that any formal liaison that might be established should not place obstacles in the way of close and continuing coordination between research members of FE/P and MID Far East.

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Coordination on a working level will enable FE/P to be familiar with current MID research activities and to offer some guidance in MID's own selection of research projects, thereby minimizing FE/P's demand for MID work not on the latter's own agenda.

2. Other War Department organizations

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Informal contact can be maintained as required with:

(a) WDGS, Plans and Operations Division--

[Redacted]

USMCR, has consulted with Major George F. Carter in the Operations Group of P & O (War Department extension 73748) on questions regarding Army organization in the Far East.

(b) Civil Affairs Division--

[Redacted]

believes that

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CAD, and particularly Lt Col Herman P. Goebel, Government Branch, CAD (War Department extension 74081), provides a valuable source of information on American Military Government activities in the Far East.

(c) AAF-2, Air Intelligence Division--

[Redacted]

has several

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friends in this Division, but has not approached them for information thus far.

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LIAISON RELATION BETWEEN ORE - FE/P AND DEPARTMENT OF STATE

1. Liaison between FE/P and the State Department Division of Research Far East (DRF) is established with [redacted] formerly of that Division, acting as Liaison officer.

[redacted] provides introductions between working members of the two staffs, and is responsible for clearing informal requests from FE/P for projects to be done by DRF and preparing the formal request as required by the State Department Office of Coordination and Liaison (OCL). This arrangement was made after discussion with Dr. Burton Fahs, Chief of DRF, to speed up relations between the two working staffs, and yet insure that DRF is "covered" if requests for information memo and short projects are undertaken, in cases of urgency, prior to official clearance with OCL. The arrangement is satisfactory and a close working relationship between the two staffs is developing.

2. No liaison relationship has been established between FE/P and other parts of the Department of State, but regular contact is maintained as required, between individuals in this Branch and their friends in the Department.

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LIAISON BETWEEN ONE - FE/P AND THE FAR EASTERN COMMISSION

Contact has been established with the secretariat of the Far Eastern Commission by  and arrangements have been made to obtain the official papers of the Commission. The following procedure of consultation is available to all members of FE/P.

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a. If a member wishes to see any FEC documents, he should get in touch with Mr. Henry L. Trepagnier, Jr. Documents Secretary (State Department Extension 513).

b. If a member wishes to refer to documents relating to the Commission's business but not originating with the Commission, he should consult Mr. Frank Turner, Research and Analysis Secretary (State Department Extension 3853).

c. If a member wishes to see any member of the Commission or its secretariat, or attend meetings of the Commission and its subcommittees he should previously consult Mr. Hugh D. Farley, Deputy Secretary General (State Department Extension 3261).

*Farley*