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WAP/mhb

**x TO: Director of Central Intelligence**

**x 6/13 FROM: Chief, Central Planning Staff**

**Enclosures:  
Proposed N.I.A. and  
C.I.G. papers and  
Directives**

**Subject: The Direction, Coordination and Supervision of the Operations Which  
Produce Intelligence Related to the National Security.**

1. The Planning Staff has had under study for some time the problem of determining a general procedure to insure that all federal foreign intelligence activities are planned, developed and coordinated so as to assure the most effective accomplishment of the intelligence mission as related to the national security. Such a procedure should be broad in scope and should provide for the essential parts of any complete action, including direction, coordination and supervision.

2. The drafts of proposed N.I.A. and C.I.G. directives to accomplish the above are attached.

3. It is considered that the proposed actions are of the utmost importance since they provide the keystone for the national intelligence effort. It is worthy of note that the use of EEI, as proposed herein has for years been standard intelligence doctrine for combat organizations of the U.S. Army. Application of the system at the departmental level has evolved during the war. Within the War Department, the

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preparation of Essential Elements of Information was formally required in March 1945, by WDCS Circular 5-2A; and the system culminated in the production of the War Department Intelligence Plan in February of this year.

4. The leadership demanded of the C.I.G. in this matter is apparent. It is recommended that the chairman required by paragraphs 2e and f of Enclosure (C) be appointed from the Central Planning Staff. The part to be played by the Central Reports Staff in initiating action on and recommending the NKKI, and in analyzing them, cannot be minimized. This function could be done by committee action, but the method outlined is recommended because (1) it has the advantage of central control, and (2) it will be directed by the Staff which should be pre-eminently suited to this task.

5. Due to the scope of the attached papers they have not been coordinated outside of the CPS.

6. It is recommended that the attached drafts be approved and appropriate action be taken thereon.

Captain, USN  
Chief, Central Planning Staff

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CC: Secretary, NIA (2)  
Central Records (2) ✓

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C.I.G.

CENTRAL INTELLIGENCE GROUPTHE DIRECTION, COORDINATION AND SUPERVISION OF THE OPERATIONS WHICH PRODUCE INTELLIGENCE RELATED TO THE NATIONAL SECURITYMemorandum by the Director of Central Intelligence

1. The President's letter of 22 January 1946 designated the National Intelligence Authority as responsible for planning, developing, and coordinating all federal foreign intelligence activities so as to assure the most effective accomplishment of the intelligence mission related to the national security and made the Director of Central Intelligence responsible for recommending to the N.I.A. the establishment of the necessary overall policies and objectives to accomplish the above.

2. Pursuant to the above, it is essential that a broad program be initiated which will govern the direction, coordination and supervision of the operations which produce intelligence relating to the national security. Such a program should include:

a. Direction

There should be a clearly defined goal toward which the entire federal foreign intelligence producing effort related to the national security is directed. The N.I.A. is responsible for defining this mission.

b. Coordination

This effort should be coordinated so as to assure the most effective accomplishment of the national intelligence mission. This coordination is required for the collection and distribution of intelligence information and for the production and dissemination of the resulting intelligence. The Director of Central Intelligence is charged with planning for this coordination, and should be further charged with directing and supervising this coordination in accordance with N.I.A. policies.

g. Supervision

A system should be inaugurated which will provide for adequate supervision of the entire intelligence producing effort related to the national intelligence mission to insure that it is being carried out in accordance with the directives, policies, and procedures laid down by the N.I.A. The N.I.A. is responsible for this effort, but the Director of Central Intelligence should be responsible for supervising the actual operation.

3. Enclosed are drafts of successive N.I.A. Directives and a C.I.G. Directive making the necessary provisions for the above. It is recommended that:

- a. Appendices "A" to Enclosures (A) and (B) be concurred in for submission to the N.I.A.
- b. Enclosure (C) be concurred in and that each member of the I.A.B. arrange for the necessary implementation by his department.
- h. In connection with paragraphs 2e and f of Enclosure (C), it is recommended that the representatives designated to these boards be respectively the Chiefs or Deputy Chiefs of the Groups handling the corresponding activities in each department.

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N.I.A.

ENCLOSURE (A)

NATIONAL INTELLIGENCE AUTHORITYTHE DIRECTION, COORDINATION AND SUPERVISION OF THE  
OPERATIONS WHICH PRODUCE INTELLIGENCE RELATED TO THE NATIONAL SECURITYMemorandum by the Director of Central Intelligence,  
With the Unanimous Concurrence of the Intelligence Advisory Board

1. The President's letter of 22 January 1946 designated the National Intelligence Authority as responsible for planning, developing, and coordinating all federal foreign intelligence activities so as to assure the most effective accomplishment of the intelligence mission related to the national security and made the Director of Central Intelligence responsible for recommending to the N.I.A. the establishment of the necessary overall policies and objectives to accomplish the above.
2. Pursuant to the above, it is essential that a broad program be initiated which will govern the direction, coordination and supervision of the operations which produce intelligence related to the national security. The initial requirement in such a program should be definition of the mission: there must be a clearly defined goal toward which the entire federal foreign intelligence producing effort related to the national security is directed. The N.I.A. is responsible for defining this mission and providing the means for its execution.
3. Enclosed is a draft of an N.I.A. Directive making the necessary provision for the above. It has been unanimously concurred in by the Director of Central Intelligence and the Intelligence Advisory Board.
4. It is recommended that the National Intelligence Authority approve the draft directive enclosed herewith.

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ENCLOSURE (A)

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## APPENDIX "A"

NATIONAL INTELLIGENCE AUTHORITY

N.I.A. DIRECTIVE No. \_\_\_\_\_

THE DIRECTION, COORDINATION AND SUPERVISION OF THE OPERATIONS WHICH PRODUCE INTELLIGENCE RELATED TO THE NATIONAL SECURITY

1. The President's letter of 22 January 1946 designated this Authority as responsible for planning, developing, and coordinating all federal foreign intelligence activities so as to assure the most effective accomplishment of the intelligence mission related to the national security. It made the Director of Central Intelligence responsible for recommending to us the establishment of the necessary overall policies and objectives to accomplish the above.
2. Pursuant to the above, it is necessary to establish a program which will govern the direction, coordination and supervision of the operations which produce intelligence related to the national security. The factors essential to such a program are provisions for the directing, coordinating and supervision of:
  - a. Determination of what intelligence is required by the Federal Government to insure the national security.
  - b. Collection and distribution of the related intelligence information.
  - c. Production and dissemination of the intelligence.
3. The Director of Central Intelligence will establish for our approval and direct a program which will provide for the above essential factors. This program will include a provision for submitting, for our approval and issuance as our directive, recurring statements of what intelligence is required by the Federal Government to insure the national security.

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APPENDIX "A"

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N.I.A.

ENCLOSURE (B)

NATIONAL INTELLIGENCE AUTHORITYTHE DIRECTION, COORDINATION AND SUPERVISION OF THE  
OPERATIONS WHICH PRODUCE INTELLIGENCE RELATED TO THE NATIONAL SECURITYPART I - THE NATIONAL ESSENTIAL ELEMENTS OF INFORMATIONMemorandum by the Director of Central Intelligence,  
With the Unanimous Concurrence of the Intelligence Advisory Board

Reference: (a) N.I.A. Directive No. \_\_\_\_\_

1. Paragraph 3 of N.I.A. Directive No. \_\_\_\_\_ charged the Director of Central Intelligence with establishing a program to be approved by the N.I.A. which will provide for the factors enumerated in paragraph 2 thereof. It requires also that the program include provisions for submitting for N.I.A. approval and issuance recurring statements of what intelligence is required by the Federal Government to insure the national security.
2. Pursuant to the above directive, it is desirable that broad policies and objectives relating to each of the factors be announced by the N.I.A.
3. Enclosed is a draft of an N.I.A. Directive making the necessary provisions for the first essential factor listed: determination of what intelligence is required by the Federal Government to insure the national security. The remaining factors will be covered by separate drafts of proposed N.I.A. Directives. The enclosed draft has been unanimously concurred in by the Director of Central Intelligence and the Intelligence Advisory Board which included the Director of the Federal Bureau of Investigation for consideration of this matter.
4. It is recommended that the National Intelligence Authority approve the draft directive enclosed herewith.

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ENCLOSURE (B)

U R A F ISECRET

## APPENDIX "A"

NATIONAL INTELLIGENCE AUTHORITY

N.I.A. DIRECTIVE NO. \_\_\_\_\_

THE DIRECTION, COORDINATION AND SUPERVISION OF THE OPERATIONS WHICH PRODUCE INTELLIGENCE RELATED TO THE NATIONAL SECURITYPART I - THE NATIONAL ESSENTIAL ELEMENTS OF INFORMATION

References: (a) N.I.A. Directive No. \_\_\_\_\_

1. Paragraph 3 of N.I.A. Directive No. \_\_\_\_\_ charged the Director of Central Intelligence with establishing for our approval and directing a program which would provide for the direction, coordination and supervision of:

a. Determination of what intelligence is required by the Federal Government to insure the national security; and submission for N.I.A. approval of recurring statements of these requirements;

b. Collection and distribution of the related intelligence information;

c. Production and dissemination of the intelligence.

2. The following policies and procedures relating to 1a above are announced:

a. Our statements of what intelligence is required by the Federal Government to assure the most effective accomplishment of the intelligence mission related to the national security shall be known collectively as the National Essential Elements of Information (NEEI).

b. As required by the world situation, proposed NEEI shall be submitted by the Director of Central Intelligence to us for approval, and when approved will be published as N.I.A. Directives.

c. The NEEI will be used to guide, but not to limit, the entire intelligence information collecting effort subject to our coordination.

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d. The NKKI will be used to guide, but not to limit, the production and dissemination of intelligence related to the national security by the C.I.G. and the other intelligence agencies subject to our coordination.

3. Each of our respective departments will furnish to the Director of Central Intelligence such facilities, personnel and assistance, and will make available to him such funds, as may be required in the performance of the mission herein assigned.

4. The State, War and Navy Departments, the Director of the Federal Bureau of Investigation, and the Director of Central Intelligence, will take the steps necessary to implement and carry out the foregoing policies and procedures.

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## ENCLOSURE (C)

CENTRAL INTELLIGENCE GROUP

C.I.G. DIRECTIVE NO. \_\_\_\_\_

PROGRAM FOR ASSURING THE DIRECTION, COORDINATION AND SUPERVISION OF THE OPERATIONS WHICH PRODUCE INTELLIGENCE RELATED TO THE NATIONAL SECURITYPART I - THE NATIONAL ESSENTIAL ELEMENTS OF INFORMATIONReference: (a) N.I.A. Directive No. \_\_\_\_\_  
(b) N.I.A. Directive No. \_\_\_\_\_

1. Paragraph 3 of reference (a) charges the Director of Central Intelligence with establishing and directing a program which will govern the direction, coordination and supervision of the operations which produce intelligence related to the national security. Reference (b) announces the policies and procedures which will govern that part of the program relating to the National Essential Elements of Information.

2. Pursuant to the above, the following elements of this program are prescribed:

a. The Central Reports Staff will produce on a current basis proposed NEEI for submission to the N.I.A. by the Director of Central Intelligence. These proposed NEEI shall be based on EEI obtained from the departmental intelligence agencies subject to N.I.A. coordination. Action to revise the NEEI shall be taken by the Central Reports Staff whenever required by world conditions.

b. Approved NEEI will be issued as N.I.A. Directives. They will then become the basic guide for the entire intelligence program related to the national security, but will not limit departmental intelligence efforts or responsibilities.

c. The NEEI will then be analyzed by the CRS in sufficient detail to make their requirements under paragraph 3g of N.I.A. Directive No. 2 explicitly clear to the Intelligence Research Coordination Board referred to in paragraph g below. This analysis shall be expressed in terms of items of intelligence needed to

answer the questions asked or implied by the NEEI.

d. The NEEI and the analysis shall be furnished to the Intelligence Research Coordination Board, which shall be responsible for:

(1) Providing for the further analysis of these items in such detail and stages as may be necessary to show specific requirements for information.

(2) Furnishing to the Collection Coordination Board, referred to in paragraph f below, the NEEI, analyzed in sufficient detail to enable it to meet its responsibilities.

e. (1) By separate action, an Intelligence Research Coordination Board will be established which will include a chairman furnished by the Director of Central Intelligence, and one representative each of the Special Assistant of the Secretary of State in charge of Research and Intelligence; the Director of Intelligence, WDOS; the Chief of Naval Intelligence; the Assistant Chief of Air Staff, A-2; the Director of the Federal Bureau of Investigation; and such additional or temporary members as may be required from time to time in accordance with N.I.A. policy.

(2) This Board will be made responsible, under direction of the Director of Central Intelligence, for functions pertaining to the coordination of intelligence research, production and dissemination. These functions shall include study of the NEEI and, in accordance with existing responsibilities and capabilities:

a. Allocation of the primary responsibilities for production and dissemination of the intelligence required by every element of the NEEI.

b. Determination of the priorities and deadlines necessary to insure that the dissemination of the intelligence is timely.

c. Arrangement for necessary implementing action by responsible agencies.

f. (1) By separate action a Collection Coordination Board will

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be established, which will include a chairman furnished by the Director of Central Intelligence, and one representative each of the Special Assistant of the Secretary of State in charge of Research and Intelligence; the Director of Intelligence, WD(S); the Chief of Naval Intelligence; Assistant Chief of Air Staff, A-2; the Director of the Federal Bureau of Investigation; and such additional or temporary members as may be determined from time to time in accordance with N.I.A. policy.

(2) This Board will be made responsible, under direction of the Director of Central Intelligence, for functions pertaining to the coordination of the collection of intelligence information. These functions shall include study of the analysis of the NEXI and, in accordance with existing responsibilities and capabilities:

a. Allocation of the primary responsibilities for the collection and distribution of the intelligence information required by every element of the NEXI.

b. Determination of the priorities and deadlines required to insure that collection of information meets the needs of research groups.

c. Arrangement for necessary implementing action by responsible agencies.

d. In addition to the duties indicated for the chairman in paragraphs e and f above, they will be made responsible, respectively, for supervising the actual progress of the production and dissemination of intelligence and for supervising the collection and distribution of the related intelligence information, to ascertain if the program is progressing as planned. They will keep the Director of Central Intelligence informed of the status of the program and will be responsible for initiating any action required by the Central Intelligence Group related to the program.