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OLC #78-1354/2

OLC

25 MAY 1978

DCI/IC-78-0019

MEMORANDUM FOR: Acting Legislative Counsel

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FROM: [redacted]
Deputy to the DCI for Resource Management

SUBJECT: OLC Support for Resource Management Staff

1. I think we have all agreed that some more formal arrangement than that which we have at present is desirable in your support of our legislative activities. The following points outline my understanding of how your office could fulfill its function of being the focal point for the DCI's liaison with Congress while providing us with the particular kinds of support which our Community and budgetary responsibilities require.

a. A member of the OLC staff will be detailed to RMS. This person's responsibilities will include advising us on the presentation of the national foreign intelligence budget to Congress, advising us of the more general matters of DCI relations with Congress which OLC performs, and keeping your office informed of our work and communications with Congress.

b. This individual will be jointly selected by the Legislative Counsel and the Deputy to the DCI for Resource Management. Candidates will include both members of your present staff and persons who you and I might agree were attractive prospects to join your staff for the purpose of filling this position. The length of tour will also be a point of mutual agreement--and either of us should be free to remove the individual if we find his performance unsatisfactory from either of our perspectives.

c. Once selection of the candidate and other arrangements have been completed, you will designate this person to be detailed from OLC to the Resource Management Staff, and I will approve the release of funds to reimburse you for his salary.

MORI/CDF Pages 2 & 3

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d. The fitness report will have entries from both of our offices. Since this liaison officer will spend most of his time working on my staff, one entry in his fitness report will be written by me or a supervisor designated by me. Because he remains under your general supervision, the report will then be sent to you to make whatever entries you find appropriate. We have used this procedure of double entries and signatures by both offices for reimbursable employees detailed from CIA and other agencies. It seems to be the most satisfactory way to assess performance of someone who is in effect working for two offices.

2. Under this arrangement, the RMS would be responsible for the liaison officer's daily supervision, office space, clerical support, and salary. OLC would be responsible for providing him with long-range supervision and the support of your general resources for legislative liaison. I hope that this officer will be able to keep both staffs informed of each other's activities and thereby make our relations more amenable and productive.

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