29 JUN 1982

Excerpts from ODP Staff Meeting - 25 June 1982

1. DD/ODP attended a 5-day study course at MIT on Personal Computers during the past week.

2. Last week D/ODP and C/P&PG/MS attended the OC Planning Symposium. D/ODP spoke at the symposium on the relationship between interactive computing and communications.

STAT

3. Last week the D/ODP and Division Chiefs briefed Mr. _____ the new EXDIR.

4. The DDA and D/ODP and members of OL attended a day of briefings at the Xerox facilities in Leesburg, VA. The morning session covered office automation and the afternoon session concentrated on electro-optical systems for printing.

5. C/SPS and D/ODP met Tuesday, 22 June, with the DDCI and EXDIR for a briefing on SAFE. The DCI joined the meeting.

6. The new Performance Appraisal Report (PAR) forms are now appearing and are available in the stock room.

7. On 1 and 2 July the ODP Board of Directors will be at a Management Conference at a remote site.

8. There will be no ODP Staff meeting next week, Friday, 2 July.

9. The two WANG briefings in the auditorium on Tuesday, 22 June, were most successful. There was standing room only in the first session and almost a full house in the second session. Requests are coming in already to _____ in the Teleprocessing Branch, ED/P/ODP.

STAT

10. Attached are excerpts from ODP Division/Staff weekly reports and copies of our weekly reports to the DDA.

STAT

Att: a/s

Excerpts from ODP Div/Staff Reports for Week Ending 23 June 1982

Management

The ODP MBO sessions have been scheduled for the week of 19 July. Schedules have been distributed to all participating personnel. The DDA MBO session will be held at 1030 hours on 27 July in 2D03. An agenda will be sent out shortly. (U/AIUO)

STAT

As of 22 July, $45,158 was advanced to 78 ODP travelers. None were delinquent. (U/AIUO)   STAT

STAT   D/ODP, along with [   ] Deputy Chief, Procurement Division, OL, and C/P&PG are scheduled to meet on the Hill with the Chief Counsel and others of the House Permanent Select Committee on Intelligence on 28 June. The subject of the discussion is the Agency Brooks Bill exemption. This initiative has been reported out of the Senate Select Committee on Intelligence as Section 502 of the 1983 Intelligence Authorization Bill (S.2487) and the House staff is preparing for the conference. This meeting was scheduled by the Chief, Legislation Division, OGC who also will be in attendance.
STAT   (U/AIUO)

Applications

Support to ODP. Applications Testing of Release 4.3 of GIMS II Software. A testing checklist has been prepared to facilitate the Ahe acations regression/functional testing of Release 4.3 of the GIMS II software. A date of 15 July 1982 has been established to complete all of Applications testing with Release
STAT   4.3. (U)

Processing

The Solid State STC-2 disk drive successfully completed the 30 day acceptance test. (U)   STAT

Over 1000 people attended a briefing and demonstration on the Agency standard word processing equipment given by ODP and Wang Laboratories on Tuesday, 22 June, in the auditorium and tunnel area. A follow-on series of private demonstrations was cancelled when the Office of Security ordered the Agency tunnel closed 16 hours before the scheduled demonstrations. The President's visit was the reason cited. (U)   STAT

Special Projects Staff

Major resources were committed this week to the preparation of material to brief the DCI, DDCI, DDDIA on 2 June and the associated pre-briefings. (U)   STAT

Excerpts from ODP Div/Staff Reports for Week Ending 16 June 1982

Management

As of 15 June 1982, $33,994 was advanced to 68 ODP travelers. None were delinquent. (U/AIUO)   STAT

Applications   STAT

Support to OS. Community-Wide Computer Assisted
Compartmentation Control System (4C).
STAT   development team completed the 4C Program Manual required of
the 4C online system. This documentation covers all GIMS
procedures for the 4C system, including the Billet and Private   STAT
STAT   File subsystems. (U)

STAT   Support to OSO.
           (ADP Control Officer for OSO) and assisted in conversion   STAT
of NBI text files to the VM/CMS system. We then guided the OSO
staff in understanding and in writing several XEDIT macros to
perform formatted retrieval from the resulting files. (U)

                                                                        STAT

to discuss the proposed contents of the shielded enclosure in the
STAT   Building to support the graphics project. A memorandum
outlining the graphics equipment to be installed in the enclosure
and the requirements for the enclosure itself has been forwarded
STAT   to ODP/ED. (U)

The effort to consolidate the project and documentation
tracking requirements of the Application Divisions continued last
STAT   week.   is leading this requirements collection
effort to produce expanded functional capabilities for the future
STAT   ADTRACK system. (U)
                                                                        STAT

Personnel Items:

STAT [   ] transferred from Training Staff to Information Center Staff this week as a summer-only secretary. She can be reached on

STAT [   ]

STAT On 7 June, [   ] reported to OS/SSC/CIB to begin his rotational assignment in support of the 4C project. The first two weeks of his tour will be spent with the Development Team for indoctrination of the System.

STAT [   ] has transferred to Customer Services Staff. His
STAT new extension will be [   ] and his new mailing address is GA0502 HQ. (U/AIUO)

Processing

The directories on VM1 and VM2 were merged this week and are now essentially identical. Most users can log on to either system using their normal userid and password. All mini-disks can be read from either system, but write access is restricted to the system which 'owns' a given mini-disk. (U) [   ]   STAT

SPD has been unsuccessful in its attempts to install ORACLE on VM. ORACLE is a relational data base management system, marketed by Relational Software Incorporated (RSI), which will be evaluated for potential use in the Agency. We are a beta test site for the IBM-based version of the software. SPC is continuing to work with ORD and the vendor to obtain a viable release of the
STAT software. (U) [   ]

OCR applications are scheduled to move from the 168-2 to the IBM 3033MP on 21 June. GIMDEV and MPS, currently on the 3033-UP, will be switched to the 168-2. OD will test the applications in the planned configuration on Thursday, 17 June. If the test is successful, CEMB/ED is scheduled to reconfigure the devices on
STAT Saturday, 19 JUNE. (U) [   ]

Administrative

Arrivals and Departures:

STAT [   ] EOD'd in ODP/Personnel on 7 June.

[   ] EOD'd in SPD on 7 June. He is a CO-OP

[   ] signed from Production Division on 7 June.

2

Training. The 15 and 16 June running of the Office of Finance, "T&A Video Workshop", has been completed within ODP with a total attendance of 32 Time and Attendance Clerks. The overall concensus was that the workshop was worthwhile and fully met its objective to instruct accurate preparation of T&A cards. (U)

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ODP 82-879
24 June 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson
                  Director of Data Processing

SUBJECT: ODP Report for Week Ending 23 June 1982 (U)

Processing

Two presentations were made by Wang Laboratories and ODP on
the standard word processing equipment and software on 22 June in
the auditorium. Overflow attendance occurred at both
presentations. Equipment was on display in the tunnel for live
demonstrations. Follow-on briefings on 23 June had to be
cancelled because of the President's visit. (U/AIUO)   STAT

Management

STAT
                            EXDIR, was briefed by D/ODP and other ODP
personnel on 17 June 1982. An overview of ODP operations and
resource requirements were the main topics presented. (U/AIUO)
STAT

Significant Events During Coming Week

D/ODP, DC/PD/OL, and C/LD/OGC are scheduled to meet with the
Staff of the House Permanent Select Committee on Intelligence on
28 June. The subject to be discussed is the Agency Brooks Bill
exemption. This item has been reported out of the Senate Select
Committee on Intelligence as Section 502 of the 1983 Intelligence
Authorization Bill (S.2487). The matter will now go to
STAT   conference. (U/AIUO)
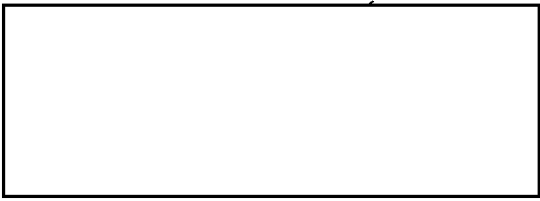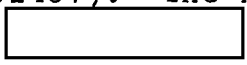
                                                                  STAT

ODP 82-841
17 June 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson
Director of Data Processing

SUBJECT: ODP Report for Week Ending 16 June 1982

Applications

Support to OL: Agency Standard Automated Property System (ASAPS). On Wednesday, 9 June, [   ] (ODP) briefed [   ](OL) on Agency component implementations of ASAPS software. Thus far, four components: NPIC, SOVA, FBIS and OL/Data Control Branch (OL/DCB) are in the process of familiarizing themselves with the software. NPIC has begun loading their database in parallel with undertaking a full physical inventory. SOVA, FBIS and OL/DCB have had pre-implementation meetings with ODP/Systems Support Division and are in various stages of familiarization. At present, there are ten outstanding requests (930s) for component installation of the ASAPS software. [   ]

Support to OP: Integrated Personnel Management Information System (PERSIGN). The Office of Personnel has requested ODP to modify four PERSIGN modules to support new procedures for salary retention for General Schedule and Prevailing Rate Employees. Specification changes have been identified and modification to the four modules will be installed by 25 June 1982. [   ]

STAT (margin annotations throughout)

Significant Events During Coming Week

    Briefing for Executive Director. Mr. Johnson, D/ODP, and his senior staff will brief ⬜⬜⬜ on ODP plans, programs, and operations in a meeting on 17 June arranged by the DDA. ⬜⬜⬜

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    Support to O/ICE: In response to a request from ⬜⬜⬜ Director of Imagery Collection and Exploitation, ⬜⬜⬜ ill brief O/ICE on 18 June on the use of interactive computer graphics as an analytical tool. ⬜⬜⬜

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/s/ Bruce T. Johnson
Bruce T. Johnson