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20 October 1982

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NOTE TO: Distribution

FROM: [redacted] ICS/OP

SUBJECT: Terms of Reference: DCI Annual Report to the Congress 25X1

Your comments with respect to the general outline are welcome, and suggested topics for inclusion under it very much appreciated. Please have them to [redacted] OP/ICS, [redacted] by COB 25 October 1982. 25X1 25X1

25X1

Attachment: a/s

Distribution (DCI/ICS 82-4275):
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DCI/ICS 82-4275
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TERMS OF REFERENCE

DCI ANNUAL REPORT TO THE CONGRESS

The Office of Planning of the Intelligence Community Staff will manage the preparation of the DCI's Annual Report to the Congress. Congress has reacted favorably in the past three years to the format and content of the Annual Report, i.e., a DCI Overview and separate reports each from the CIA, DIA, NSA, INR, and the FBI. The theme of the 1981 Report was rebuilding which seemed apppropriate for the first report by the DCI and several agency directors. This year, the theme will be that of balance in the overall US Intelligence capability, and will focus on efforts to bring HUMINT into balance with the other INTS, analysis into balance with collection, and counterintelligence activities to protect intelligence into balance with the total NFIP effort to generate intelligence.

Format

As in past years, the Annual Report will contain six sections: a DCI Community Overview; a report from the DDCI on CIA activities; and a report each from the directors of DIA, the FBI, NSA, and INR. There will be a set of issues that the DCI will address independent of what individual agency directors may choose to discuss. There also will be a set of issues that the DCI will address in the aggregate, and request that the individual agency directors discuss in greater detail and from their individual perspectives. Finally, agency directors are encouraged to address events and issues of

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particular significance to them. The length of last year's agency reports ranged from six to ten pages in final published format; this range should be adhered to again this year.

The DCI's Overview

The theme of the DCI's overview this year will be that of balance; it will tie the internal and external events of 1982 together with last year's theme of rebuilding to provide a report on the progress made in restoring balance to the NFIP. As has become tradition, the overview will begin with a discussion of intelligence support to policy formulation. This will be followed by a discussion of three programmatic areas identified by the President as requiring emphasis in the rebuilding process: HUMINT; analysis; and counterintelligence. Finally, there will be a section entitled, 1983 and Beyond, after last year's final section. The look ahead this year will focus on manpower and leadership.

Introduction - The introduction will be used to restate the theme for the 1981 Annual Report, and discuss in broad terms the progress made during 1982; it will be prepared by the Office of Planning/ICS. Organizational changes will be addressed, as well as planning activities and budgetary initiatives in response to those efforts. The DDCI's appointment and confirmation will be addressed in the context of the achievements made in response to commitments.

Intelligence Support to Policy Formulation - This section will be written by the NIC as it was last year. It will be divided into three parts: the proceedural and operational record based on improvements to the NIE process initiated in 1981; significant world events of both crisis and long-term concern; and an assessment of the Community's collection strengths and weaknesses as identifid in the 1985 Capabilities Study in light of the events

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of 1982. The first two parts are traditional elements in the Annual Report. The third will provide validation of the findings generated in the first long-range plan. The IC Staff will assist with this third part.

HUMINT - The Office of HUMINT Collection/IC Staff will take the lead in discussing the progress made in rebuilding the Community's HUMINT capabilities, and redressing the imbalance that had grown between it and the other INTS. DDO programs will dominate this section, although [redacted] 25X1 [redacted] and other HUMINT programs also will be addressed. The 25X1 discussion will be broad in scope, leaving more detailed statements for the respective agency directors. The emphasis will be on trend analysis rather than specific programs, and discuss such items as the increasing need for [redacted] 25X1

Analysis - This section will be prepared by the DDI and will address the Community's analytical strengths and weaknesses with respect to such factors as manpower, skills, and productivity, as well as efforts to speak with a common voice in matters of resource distribution. Its overriding theme will be that of redressing the imbalance between collection and analysis, questions of quality of analysis, and consumer relations. Specific agency programs and initiatives will be left for agency directors to discuss in their respective reports.

Counterintelligence - This topic was specifically requested by Congress. This section will be written by the Community Counterintelligence Staff and the Security Coordination Staff/IC Staff as it has been in the past years and in close coordination with FBI. Its emphasis will be on Community efforts to promote coordinated activities and generate greater resources to the CI problem. The Technology Transfer Intelligence Committee/ICS will be asked to discuss the Community's response to the closely related technology transfer issue during the year.

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1983 and Beyond - As a final variation on the balance theme, manpower and leadership will be discussed in the context of future programs, and will be prepared by the Office of Planning/IC Staff. The task of recruiting, retaining, and training the highly skilled personnel the Community will require over the next decade will become increasingly difficult, and imaginative and farsighted responses will be required if the Community is to compete successfully. This concern is reinforced by a changing of the leadership guard that will have far-reaching consequences for the Communty's future. The Community will review the manpower/leadership issue in the coming year to determine the need for and qualifications of our future specialists and generalists/managers, and what steps need to be taken to encourage leadership to emerge from these two groups.

Agency Overviews

If the past is any guide to what can be expected in the individual agency reports virtually all--CIA, DIA, NSA, and INR--will discuss their response to world events. The other area where the response can be predicted is that of counterintelligence, where the CIA, DIA, and FBI traditionally have elected to address the subject. HUMINT and Analysis are being discussed in greater detail this year than before; CIA and DIA are urged to address HUMINT separately; CIA, DIA, NSA, and INR are requested to address the quality of analysis issue in their separate contexts. All are invited to address manpower/leadership, but that is an option as are any other issues they may wish to address separately.

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Timing

Outlines for each section are due by 15 November 1982 with the specific contribution to the DCI's Overview due by 15 December 1982. Individual agency reports are due by 1 January 1983. The Overview will be ready for the DCI's review by 1 January, and the entire report will be sent to the printers by 15 Janauary 1983, and published by 31 January 1983.

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