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AHIF-M-42

23 August 1957

IAC AD-HOC SUB-COMMITTEE ON INFORMATION PROCESSING

Minutes of Forty-second Meeting, 19 August 1957

Members Present:

- AIR -- Col. John H. Lackey
- Maj. Henry G. Sanders
- STATE -- Mr. Fred Shipman
- NAVY -- Capt. R. A. Paton
- ACSI -- Mr. P. C. Daniels
- USIA -- Mr. Walter Greenwood
- NSA --
- CIA --

Visitors:

CIA --

1. The minutes of the Forty-first meeting were approved as written.
2. Status reports from Working Groups:
 - a. Inter-Agency Document Loan Services: This Group is seeking to publicize the resources of the member libraries so that inter-library requests may be addressed accurately and unexplained delays eliminated.
 - b. Document Enclosure Citations: Terms of reference are still under debate since the interests of central processing groups conflict with the long established practices of the many IAC organizations issuing documents tailored to local needs.
 - c. Area Classification Coding: The final report of this Working Group was distributed for discussion at the next meeting.

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3. An OCR paper dealing with "Physical Control of IAC Documents and Enclosures" was discussed briefly and will be further examined in a separate meeting. It proposes that CIA undertake such central services as microfilm processing, storage of a complete collection of IAC documents on film or in original copy and provision of film in response to inter-library loan requests. In turn, each of the other IAC agencies would contribute microfilm copy of all of its enclosures to the central collection and agree to provide the viewing equipment and paper prints for its requesters for documents on film requested from the central CIA collection.
4. The Committee approved for submission to the IAC a paper entitled "Reproduction of Material Originated in Another IAC Agency" as requested, IAC Minutes D-95/3, 11 June 1957. This paper summarizes the development of the AHIP agreement on this matter and discusses the Federal and IAC regulations controlling such reproduction.
5. Major Sanders, AFCIN, reported that USAF acceptance tests of Minicard equipment would be held in Rochester in September.



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