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AC/DCI

USIB-D-1.5/1  
18 July 1960  
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UNITED STATES INTELLIGENCE BOARD

MEMORANDUM FOR THE UNITED STATES INTELLIGENCE BOARD

SUBJECT : Terms of Reference of Joint Study Group  
REFERENCE : USIB-M-107, item 7

Following last Tuesday's Board meeting the draft Terms of Reference of the Joint Study Group, copies of which were distributed to the individual USIB members, were finally approved with minor changes suggested by Secretary Gates. The draft Terms of Reference have since been cleared with the President. A clean copy of the final form of these Terms of Reference is attached for information of the Board members on a limited distribution basis. It is requested that the earlier draft be destroyed.

[Redacted Signature]

JOHN HEIRES  
Executive Secretary

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Attachment

MORI/CDF Pages 2 & 3

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APPROVED TERMS OF REFERENCE

JOINT STUDY GROUP

1. To promote the most effective and efficient use of intelligence resources and to assist the DCI in carrying out his responsibilities for coordinating the foreign-intelligence activities of the US Government, an Ad Hoc Study Group is established by agreement of the following Principals, who will be represented on the Group:

The Director of Central Intelligence, who will provide the Chairman  
The Secretary of State  
The Secretary of Defense  
The Director, Bureau of the Budget  
The Special Assistant to the President for National Security Affairs

The President's Board of Consultants on Foreign Intelligence Activities will have a representative sit as an observer on the Joint Study Group and the Board will be given an opportunity to comment on the Group's report.

2. The Group, under the direction of the DCI, shall concentrate its attention primarily upon organizational and management aspects of the following areas within the intelligence effort. For this purpose all aspects of foreign intelligence shall be within the purview of the Group.

a. Inter-departmental, departmental, agency and military service procedures for handling of intelligence requirements and related guidance to collectors -- with particular attention to:

(1) Procedures for keeping down the volume of, and avoiding any unprofitable duplication in, such guidance, and the feasibility of establishing a central registry of outstanding intelligence requirements and of collection responses thereto.

(2) Inter-departmental arrangements for selective levying of requirements on the most appropriate collection facility or facilities.

b. USIB arrangements for:

(1) Ensuring rapid adaptation, adjustment or re-direction of existing collection assets to meet changes in current priority requirements, and for deciding upon and supporting expansion of existing collection facilities or development of new facilities needed to meet new agreed high-priority requirements.

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(2) Periodic community evaluation (including the appraisal of dollar and man-year inputs) of the foreign intelligence effort as a whole -- with particular attention to improving the total program balance, from the geographic and functional points of view, and to increasing efficiency and eliminating any unprofitable duplication in the utilization of intelligence resources.

c. The present military intelligence coordinating machinery and its relationship to the intelligence community -- with particular attention to possibilities for closer integration under the authority of the Department of Defense Reorganization Act of 1958.

d. The effectiveness of current implementation of intelligence coordination directives and procedures -- with special attention to the field coordination of overseas intelligence activities, and to community support for the intelligence needs of senior US representatives abroad, including military commanders.

e. Present arrangements for coordinating research and development conducted in support of the foreign intelligence effort and for determining the intelligence community interest in, and providing support to, any R & D for other primary purposes which may also have significant potential usefulness to intelligence.

3. The Group shall present, by 15 December 1960, its findings and recommendations for appropriate action to the DCI for consideration by the Principals, after which time it shall be dissolved. Any actions to implement approved recommendations shall be the exclusive responsibility of the heads of the departments or agencies directly concerned.

14 July 1960

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