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# ROUTING AND RECORD SHEET

SUBJECT: (Optional) Request for Approval to Acquire/Renovate Office Space for the Office of Security [redacted]

STAT

FROM: [redacted] Director of Security [redacted]

EXTENSION: [redacted]

NO. OS 6 1296

STAT

DATE: 5 NOV 1986

STAT
STAT

| TO: (Officer designation, room number, and building) | DATE RECEIVED | DATE FORWARDED | OFFICER'S INITIALS | COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.) |
|---|---|---|---|---|
| 1. D/OL [redacted] | | | | STAT |
| 2. | | | | |
| 3. DDA 7D-24, Hqs. | 5 FEB 1987 | | WJD | No. I don't approve this at this time. Maybe later. 2 Feb 87 |
| 4. | | | | |
| 5. D/S [redacted] | | | | STAT |
| 6. | | | | |
| 7. | | | | |
| 8. | | | | |
| 9. | | | | |
| 10. | | | | |
| 11. | | | | |
| 12. | | | | |
| 13. | | | | 45-17 |
| 14. | | | | |
| 15. | | | | |

FORM 1-79 610 USE PREVIOUS EDITIONS

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05 NOV 1986

MEMORANDUM FOR: Deputy Director for Administration

VIA: Director of Logistics

FROM: [redacted] STAT
Director of Security

SUBJECT: Request for Approval to Acquire/Renovate Office Space for the Office of Security in [redacted] STAT

1. Action Requested: It is requested that you approve the use of the Director of Central Intelligence Agency Authority as provided for in Section 8 of the Central Intelligence Act of 1949, as amended to lease and renovate office space in support of the Directorate of Administration.

2. Background: The acquisition of the new office space will provide 3,200 square feet of additional office space to satisfy our current requirement. Approximately 1,200 square feet of space will be used to relocate the [redacted] STAT files now located [redacted] STAT and the remainder of the office space will be needed to accommodate the increase in our staffing compliment, that resulted from an extensive reorganization.

[redacted] STAT

4. Recommendation: Your approval is requested to proceed with the acquisition of the space cited above.

[redacted] STAT

OS 6 1296

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SUBJECT: Request for Approval to Acquire/Renovate Office Space for the Office of Security [redacted] STAT

[redacted] STAT

CONCUR:

_____ _____

Director of Logistics Date

APPROVED:

_____ _____

Deputy Director for Administration Date

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