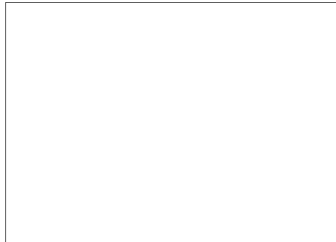



5 August 1981

MEMORANDUM FOR:

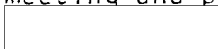


STAT

SUBJECT: OCC Staff Meeting

As you are aware,  announced at today's IC Staff meeting that the CI Staff would become part of our office and that the office will be known as the Office of Community Coordination.

STAT

I think we can get by with a weekly staff meeting and propose that we do so every Monday from 1000 to 1100 in my office  beginning next week (10 August). The meetings should be attended by those to whom this memo is addressed. Please send someone in your place if you can't make it.

STAT

I will represent OCC at the IC Staff meetings. Please let me have items for IC Staff meeting discussion at any time so that I can properly represent your interests.



STAT

Director
Office of Community Coordination

cc: D/ICS
DD/ICS