

APPROVED FOR RELEASE  
DATE: JAN 2008

# AIR AMERICA

INC.

BOX 1  
APO SAN FRANCISCO 96263



9 February 1973

PND-DF/73-0398

Mr. M. H. Cocchi  
Udorn, Thailand

Dear Mr. Cocchi:

This letter will confirm acceptance of your resignation effective 2 February 1973 at the close of business.

Since you did not give the Company two weeks advance notice in writing of your intention to resign, in compliance with the Personnel Manual, Termination Chapter, Paragraph A.1., two weeks salary will be deducted from your final settlement check.

You will receive a final settlement check in payment for any unpaid salary and unused accrued leave less any debits you may have on the Company books. This payment will be sent to your bank of record unless another bank or mailing address is given at this time. Your supervisor will originate a base clearance form which should be completed prior to your departure to avoid delay in payment of your final settlement. Additionally, as previously agreed by you, until those checks guaranteed by the Company are honored by your bank, we shall withhold an equivalent sum.

Since you have not completed 3 years of employment, you are neither entitled to Company provided repatriation air travel to the airport nearest your home of record nor shipment of personal/household effects to your home of record. You will be permitted to purchase discount repatriation air travel from your own funds or unused MCO's.

If you have any questions regarding your separation processing in Udorn, please discuss them with your supervisor or the Personnel Manager. Please correspond directly with this office should any questions arise with respect to the Company or should the following address change:

Mr. M. H. Cocchi  
RFD #2 Moulton Hill Rd.  
Monson, Mass. 01108

We thank you for your past services and wish you every success in your future endeavors.

Very truly,  
*Original signed by*  
DAVID P. HARRISON  
For  
R. T. Bradburn, Jr.  
Director of Personnel

RTB/RAC/az

*JAN 1973*

*JAN 1973*

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bcc: Personnel Supervisor - Field Services WAS via President, DP *AS*

Resignation - Mr. M. H. Cocchi, Manager of Crew Schedulers, FD,  
DOE 9 September 1970

Mr. Cocchi resigned for unstated personal reasons.

CPRL HKG  
DSY  
PM UTH  
C/L  
P/file  
R/file

*C*  
RAC/jw

*2 - 26 Feb 73*