

APPROVED FOR  
RELEASE DATE:  
12-Nov-2008

(b) (1)  
(b) (2)  
(b) (3)

~~SECRET~~  
(When Filled In)

### FITNESS REPORT

EMPLOYEE SERIAL NUMBER

#### SECTION A

#### GENERAL

1. NAME (Last) (First) (Middle) <b>CARANCI, John C.</b>			2. DATE OF BIRTH <b>7 Feb-22</b>	3. SEX <b>M</b>	4. GRADE <b>GS-11</b>	5. SD <input checked="" type="checkbox"/>
6. OFFICIAL POSITION TITLE <b>D&amp;E Tech</b>			7. OF	ASSIGNMENT	8. CURRENT STATION	
9. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY			10. CHECK (X) TYPE OF REPORT <input type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL <input checked="" type="checkbox"/> SPECIAL (Specify): <b>Promotion</b>			REASSIGNMENT SUPERVISOR
CAREER-PROVISIONAL (See instructions - Section C)						REASSIGNMENT EMPLOYEE
SPECIAL (Specify):						
11. DATE REPORT DUE IN O.P. <b>NA</b>			12. REPORTING PERIOD (From- to-) <b>1 October 1966 - 30 July 1967</b>			

#### SECTION B

#### PERFORMANCE EVALUATION

- W - Weak** Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.
- A - Adequate** Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.
- P - Proficient** Performance is more than satisfactory. Desired results are being produced in a proficient manner.
- S - Strong** Performance is characterized by exceptional proficiency.
- O - Outstanding** Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

#### SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

SPECIFIC DUTY NO. 1		RATING LETTER <b>S</b>
SPECIFIC DUTY NO. 2		RATING LETTER <b>S</b>
SPECIFIC DUTY NO. 3		RATING LETTER <b>S</b>
SPECIFIC DUTY NO. 4		RATING LETTER <b>O</b>
SPECIFIC DUTY NO. 5	Assumes supervision of the [ ] in the absence of the supervisor including record keeping and the writing of cables, dispatches and reports.	RATING LETTER <b>P</b>
SPECIFIC DUTY NO. 6		RATING LETTER <b>S</b>

#### OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER

**S**

**SECTION C**

**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

Subject has served several tours of duty overseas in Europe and the Far East. These many years of operational experiences combined with his outstanding mechanical knowledge and capability make the individual one of the best men in the [redacted]. He continues to display a high degree of operational as well as technical awareness. As a member of the [redacted] staff he performs his duties in a highly professional manner.

Subject continues to perform well the task of negotiating with local contractors for the manufacture of production line items utilized [redacted]. His high degree of cost consciousness continues to be reflected in the use of equipment, materials and negotiations with contractors.

This man possesses supervisory and administrative talents which he utilizes in managing the [redacted] during the absence of the supervisor. As a result of his many talents, I would not hesitate in recommending this man be considered for assignment to the mechanical section of [redacted] or [redacted] upon completion of his tour with [redacted].

It is recommended that this individual be promoted to the next higher grade.

**SECTION D**

**CERTIFICATION AND COMMENTS**

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
13 months	Employee is on leave. Promotion Recommendation

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
1 August 67	C/ [redacted]	[redacted]

3. BY REVIEWING OFFICIAL /s/ [redacted]

COMMENTS OF REVIEWING OFFICIAL: Subject has been a strong performer during his entire tour at [redacted]. He has been very imaginative in the performance of his tasks, combining this trait with a broad knowledge of [redacted] to produce a wide variety of excellent [redacted] for many operational uses. He responds well to crash requirements and has proved to be a hard and willing worker. I concur that subject should be promoted at this time.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
1 August 1967	Chief, TSD/ [redacted]	/s/ [redacted]

FITNESS REPORT - Section B Continued

7. Handles production contracts for outside production of quantity items in the areas

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8. Performs evaluations and prepares critiques of

S