



Washington, D.C. 20505

24 November 2003



Dear



Your letter of 4 November 2003 requesting records under the provisions of the Freedom of Information Act has been received in the office of the Information and Privacy Coordinator. Our analysts will review your request, and we will be in touch with you to advise you of any problems we have encountered or whether we can search for records without any additional information.

Your request has been assigned Reference No. F-2004-00326 for identification purposes.

Sincerely,



*for* Robert T. Herman  
Information and Privacy Coordinator