

TRAINING REPORT

Management Seminar
(80 Hours, full-time)

Participant: Gerald K. Hughes Date: 31 January - 11 february
1977

Office: DDO/EUR Employee No.:

Service Designation:

COURSE OBJECTIVE - CONTENT AND METHODS

The basic objective of the Management Seminar is to improve the managerial effectiveness of the participants through candid dialogues with senior Agency managers, presentations on current management theory, management simulation exercise, practice in management problem-solving, improved communication and understanding among Agency middle managers, and critical discussion of Agency management case studies.

The Seminar seeks a balance among formal presentations by the Seminar staff, Agency speakers and invited outsiders; small-group activities; role playing; reading; and participant discussion. The participants and the case studies they contribute to the Seminar discussion are considered to be the main resource of the course: the other elements of the Seminar are used to reinforce and stimulate the learning process.

ACHIEVEMENT RECORD

This is a certificate of attendance only: no attempt was made to evaluate participant achievement in this Seminar.

FOR THE DIRECTOR OF TRAINING:

22 FEB 1977

Date

APPROVED FOR
RELEASE DATE:
17-Mar-2010