

cc: Employee (2)  
 PND-TPE  
 DAM's Ofc  
 P #

# TRAVEL ORDER

DEPARTMENT: Shops  
 DIVISION : AMD  
 OFFICE :

REF. No. MBTO-6018  
 DATE: 30<sup>0</sup>ct 1964

NAME (IN ENGLISH) <u>E.M. Walsh</u>		(IN NATIVE LANGUAGE)				
TITLE <u>SPROP, Shops, AMD, TNN</u>		IDENTIFICATION CARD/PAYROLL No.				
PURPOSE OF TRAVEL: <u>Employee Annual Leave Travel for 1964</u>						
ITINERARY: (LIST ALL STATIONS ON ROUND TRIP BASIS IF APPLICABLE.) <u>TNN-TPE-HKG-TPE-TNN</u>						
KIND OF TRANSPORTATION: <u>Company Air (Subject load)</u>		DATE OF TRAVEL: <u>2 Nov 1964</u>		(ON OR ABOUT)		
ON ARRIVAL, REPORT TO:		FOR DUTY, REPORT TO:				
FAMILY TO ENTITLED TO TRANSPORTATION	NAME	RELATION	AGE	FROM	TO	BAGGAGE ALLOWANCE
	<u>Nil</u>					<u>Standard</u>
REMARKS: (TRAVEL ADVANCE LIMITATIONS, ETC.)				ANNUAL LEAVE DATES	TICKET VALIDITY	
				<u>11/11/64-21/11/64</u> <u>Compensatory 6/11/64-10/11/64</u>	<u>3/12/64</u> <i>M. Walsh</i>	
APPROVAL	SUPERVISOR	DEPARTMENT HEAD	DIVISION DIRECTOR	OFFICER	DIRECTOR OF PERSONNEL	PRESIDENT
		<u>ORIGINAL SIGNED BY</u> <u>S. T. HIXSON</u> <u>CSHP</u>	<u>BY</u>	<u>ORIGINAL SIGNED BY</u> <u>C. C. WANG</u> <u>BY PERSONNEL MANAGER TAINAN</u>	<u>ORIGINAL SIGNED BY</u> <u>S. T. TANG</u>	
DP'S (OR HIS DESIGNEE'S) APPROVAL IS REQUIRED FOR ALL EMPLOYEE TRAVEL EXCEPT ON COMPANY BUSINESS.						
CHARGE:		TOTAL NUMBER OF COPIES REQUIRED				
		A. <u>2 COPIES FOR ALL TRAVEL EXCEPT ON COMPANY BUSINESS</u> ORIGINAL: FOR SURRENDER BY EMPLOYEE (OR DEPENDENTS) TO TICKET OFFICE IN EXCHANGE FOR TICKETS. COPY : FOR FORWARDING TO PERSONNEL DIVISION FOR "P" FILE. B. <u>3 COPIES FOR TRAVEL ON COMPANY BUSINESS</u> ORIGINAL AND 1 COPY : SAME AS ABOVE. ADDITIONAL SIGNED COPY: TO BE ATTACHED TO REQUEST FOR TRAVEL ADVANCES OR TRAVEL EXPENSE REPORT.				

PD-12 R6

APPROVED FOR  
 RELEASE DATE:  
 24-Aug-2010