

# OFFICIAL DISPATCH

VIA: AIR  
SPECIFY AIR OR SEA POUCH

DISPATCH NO.: MGW-A-43

**SECRET**  
CLASSIFICATION

DATE: 12 January 1949

TO : C 1  
FROM : C 1  
SUBJECT: GENERAL - Administrative  
SPECIFIC - Request for Supplies  
REF :

DECLASSIFIED AND RELEASED BY  
CENTRAL INTELLIGENCE AGENCY  
SOURCE METHOD EXEMPTION 3B2B  
NAZI WAR CRIMES DISCLOSURE ACT  
DATE 2007

1. It will be appreciated if you will pouch to us as soon as possible the following:

- a. Complete and revised copies of all General Administrative Instructions.
- b. Copy of Standard Government Travel Regulations.
- c. Copy of Budget Circular #8.
- d. Supply of leave forms (Standard Form 70-A Oct. 1944-CSC).
- e. Supply of travel voucher forms (Special Funds forms - Form No. 33-12-Jan. 1947).
- f. Small comptometer for finance office.
- g. Copy of OPC Administrative Manual (we particularly need a copy of the "Outline Project Form" to be used in preparing operational projects).

2. In addition to the foregoing, if you have not already done so, kindly send by the next pouch, if possible, the approved T.O. and budget for the Edict and Educator Projects. This information <sup>is</sup> urgently needed.

This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.

**OPC REGISTRY COPY**

*Only one copy rec'd*

**SECRET**  
CLASSIFICATION

<b>OPC REGISTRY</b>	
<i>Educator</i>	
DATE <i>14 Feb. 49</i>	