

SECRET

139-CWUHQ

12 May 1949

SUBJECT: Agent clearance and hiring.

TO: Heidelberg, "KROCHNY"

This document is part of an inter-agency file. If separated from the file, it must be subjected to individual systematic review.

1. You are to be commended for the manner in which your organization has presented all recent requests for the clearance of agents to be hired in the field. The information which you have included with these cases is considered fully adequate for Home Office purposes.

2. Pending the issuance of a formalized field procedure for agent clearance, it will be altogether satisfactory for you to continue your present procedure.

3. As matters stand now, the Home Office is issuing two types of clearance for agents, as follows:

a. Provisional operational clearance, an expedited action which we should like to hold down to the minimum number of cases which require urgent action, and which will permit the subject to be utilized in the capacity outlined by you in each case pending the issuance of

b. Full operational clearance; this action constitutes complete Home Office approval of the utilization of an agent in a capacity outlined by you for an indefinite period.

4. A provisional operational clearance can be issued on the basis of a cablegram comparable to HEID 652, to be followed by full operational clearance upon the receipt of complete pouched information as provided in NGW-A-158.

5. However, no clearance of any description can be issued by the Home Office until you have certified, either by cable or by dispatch, that a complete field check has revealed no disqualifying data. I recognize the problem that you have been facing in obtaining field checks, in view of your lack of a Security Officer. This situation should be largely remedied with the arrival of

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JEB/njh

cc: OPC File (2) ✓ OPC Chrono EDUCATOR Dispatch

JMG

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