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28 May 1951

STAFF CONFERENCE

HR70-14

Minutes of Meeting held in Director's
Conference Room, Administration Building
Monday, 28 May 1951, at 1100 hours.

General Smith Presiding

Present

Allen W. Dulles, Deputy Director for Plans
Lyman B. Kirkpatrick, Executive Assistant to DCI
Colonel Chester B. Hanson, Assistant to DCI
[redacted] Asst. Deputy Director for Administration
[redacted] Advisor for Management
James M. Andrews, Asst. Director for Collection and Dissemination
George G. Carey, Asst. Director for Operations
Ralph Clark, D/Asst, Director for Scientific Intelligence
Kingman Douglass, Asst. Director for Current Intelligence
William L. Langer, Asst. Director for National Estimates
Max F. Millikan, Asst. Director for Research and Reports
James Q. Heber, A/Asst. Director for Intelligence Coordination
Col. Kilbourne Johnston, D/Asst. Director for Policy Coordination
Maj. Gen. Willard Wyman, Asst. Director for Special Operations
[redacted] Senior Representative

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1. The Director stated that it was his desire that memoranda be used only as a last resort in inter-office communications where matters could be settled by telephone or personal contact. He stressed the necessity for constant lateral communications on all echelons and pointed out that Assistant Directors should use channels to the appropriate deputies who would try to reconcile them before bringing them to the attention of the Director.

The Director cautioned the Assistant Directors on proselyting the employees from other agencies and stated that we should not talk to the employees of any other government agency about working with CIA unless the employee has a written release from his or her agency. He said that he had no objection to the Assistant Directors approaching a superior and asking permission to recruit an employee.

2. Colonel Baird reported that two weeks from today the new indoctrination course would start and urged that the various speakers stress the points that CIA is not just another government agency; that the effectiveness of each employee increases in direct proportion to his qualifications as an intelligence officer; and the interrelationship of all CIA offices. Colonel Baird said that within three weeks there would be specific details available on foreign language courses. He said that at 2 p.m. 29 May, President Penrose of Beirut University would be available in the Director's Conference Room to discuss the proposed summer course at his institution.

3. Dr. Millikan reported that the O/RR Industrial Consultants Panel, composed primarily of machine tool experts, would meet in Washington this weekend, June 1, 2 and 3.

4. Mr. Reber reported that on 1 June he will meet with the requirements officers of each office and present two proposals: (1) that the Office of Intelligence Coordination handle all guide type requirements; and (2) that there be established a National Requirements Board.

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5. General Wyman asked that all offices with personnel traveling overseas indicate their plans as early as possible to the transportation people in SO/PC. After discussion it was agreed that all other offices should notify AD/SO of any foreign travel plans and that a copy of this notification should be sent to Mr. Kirkpatrick for the Director's information.

6. [] stressed the importance of advance notice of travelers going abroad; he also stated that he considered the integration of SO and PC of primary importance.

7. The Director raised the question of the loyalty of overseas personnel to their respective offices and career chiefs. He stated that this probably had not become wide-spread as yet in this Agency, and that steps should be taken to prevent it. He stressed that the loyalty of all personnel should be to the Agency and, as such, overseas personnel should be loyal to the Senior Representative in the area.

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