

25 November 1980

Executive Registry  
80-2582

MEMORANDUM FOR THE RECORD

SUBJECT: Telephone Conversation with Richard Allen

1 DEC 1980

1. I called Allen on 25 November to clarify plans for briefings of the President-Elect the week of 8 December and to follow up on his expressed interest in visiting the building and the DCI's interest in meeting him.

2. With regard to the briefings, Allen said that he would check this out with Meese when he returns from the West coast tomorrow. He said he thought there would be at least one. I told him we were preparing two 1 1/2 hour sessions. The first would deal with the Soviet economy, the strategic balance, and the Soviet-Chinese-Vietnamese complex of issues. The second would deal with intelligence techniques and capabilities. I told him that it was up to them which we delivered if there was only one and how much time would be required.

3. He tentatively agreed to visit Headquarters on either 1, 2, or 3 December, arriving for an early breakfast and staying until approximately 10:00 a.m. (I have asked the DCI's office to see how a breakfast would fit in with his schedule.) Allen would like to discuss NFAC structure, processing of intelligence, and crisis management arrangements, and would like to get a "pre-brief" on the techniques and capabilities briefing we have underway for the following week. If the DCI hosts a breakfast, I would suggest that we devote that time to techniques and capabilities and then schedule the rest of the available time for Bruce Clarke and appropriate officers to deal with analysis and crisis management. By "processing," Allen apparently means the refinement of raw intelligence into finished, in other words, analysis.

4. Allen also said that he plans to raise the subject of general CI and security briefings for their staff at their staff meeting tomorrow. (He had mentioned his strong feeling that these briefings be provided to the DCI at Jackson Place last week.)

[Redacted Signature Box]

STAT

Richard Lehman,  
CIA Transition Officer

1 DEC 1980

*Dick - I'm reluctant to give these to people with no permanent assignment yet*

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### ROUTING AND RECORD SHEET

80-2582

SUBJECT: (Optional)

Telephone Conversation with Richard Allen

FROM: Richard Lehman  
CIA Transition Officer

EXTENSION

NO.

NFAC #7732-80

STAT

DATE

25 Nov 80

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

	DATE		OFFICER'S INITIALS	COMMENTS
	RECEIVED	FORWARDED		
1.				
A/DCI (For Info)	2	Nov 1980	<i>[Signature]</i>	
2.				
3.				
DCI		28 Nov	<i>[Signature]</i>	
4.				
R Lehman				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

T.A.: See DCI's note, enclosed.  
*[Signature]*

FORM 3-62

610

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STAT