

Articles

Op-Eds

Books

Academic  
Papers

Presentations

WIKIS

Plays

Speeches

**Balancing Agency**

BLOGS

**& Author Equities**

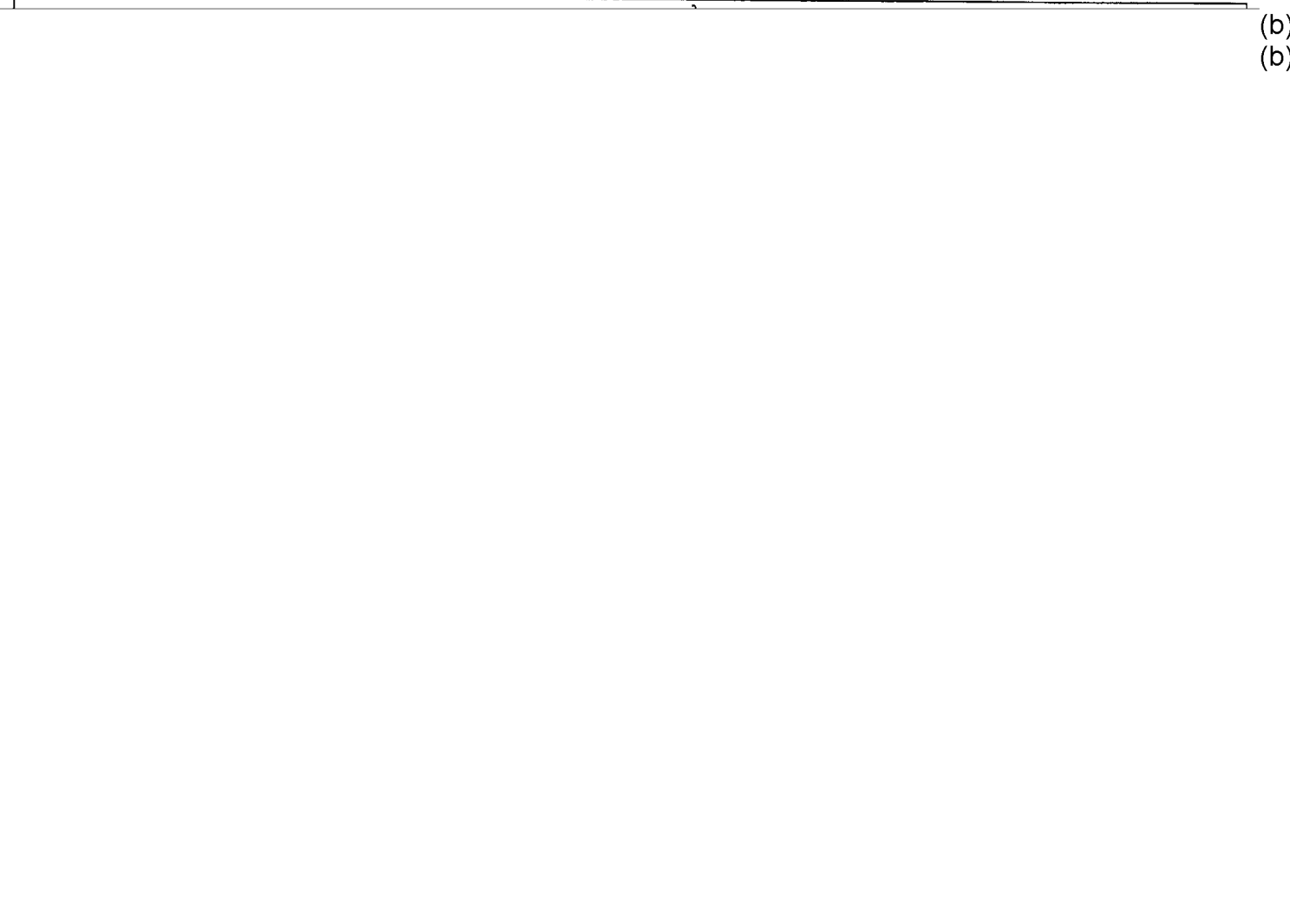
Recruitment Events



**Managers & Communications**  
**Review Board**

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# Course Objectives

- Understand the manager's role in the review process as determined by AR 13-10
- Identify general standards of review for current employees and contractors
- Realize the Agency's strategy to facilitate publication of manuscripts intended for outside audiences

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What do you do with this one?

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## 7<sup>th</sup> Floor Guidance to the PRB

- The PRB needs to foster a body of scholarship on the CIA.
- The PRB is a strategic driver or shaper of the Agency's relationship with the public.
  - The PRB's importance flows from the fact that it shapes our relationship with the folks that pay our bills, ie., the American people.
- We need to lean forward so that academics will say to other government agencies, "Why can't you be more like the CIA?"
- We should circle the wagons around that which is truly secret.

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# Where do Managers Fit in this Process?

Isn't this the PRB's Problem?  
What are we paying you to do?

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# What To Submit?

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“SUBMIT EVERYTHING,  
RIGHT?”

“ABSOLUTELY NOT!”

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# What to Submit

- *Nonofficial* (personal) and *Official* (work-related) manuscripts that are Agency-related and intended for presentation to outside USG audiences.
  - Agency-related means:
    - Mentions CIA.
    - Mentions intelligence data or activities.
    - Mentions material on any subject about which the author has had access to classified material.
- *Nonofficial Examples:* Academic Paper, Book, Article, Screenplay, Course Syllabus and Lesson Plans, Speech, blog posts, tweets, facebook posts, etc.
- *Official Examples:* Outside Presentation to an Academic Group as an Agency Representative, Recruitment Materials, Conference Presentation, etc.

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## Who Must Submit?

- All individuals obligated by a CIA secrecy agreement or CIA Non-Disclosure Agreement:
  - Former employees
  - Former contractors
  - Current employees
  - Current contractors
  - Others (former Ambassadors, Congressional staffers, etc)

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## More Specifically... (part 1)

- Former Employees and Former Contractors
  - PRB (including subject matter experts as necessary) checks for classified material only

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## More Specifically ... (part 2)

- Current Employees and Contractors
  - PRB & supervisors check for classified material
  - PRB and supervisors/COTRs check for issues of “appropriateness” that could:
    - impair the author’s performance of job duties,
    - interfere with the authorized functions of the CIA,
    - have an adverse effect on the foreign relations or security of the United States

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Back to:  
“Where do Managers Fit in  
this Process?”

Isn't this the PRB's Problem?  
What are we paying you to do?

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# PRB Tasking Requirements

1. Does the manuscript contain any classified or sensitive information? If so, identify these portions and state the reason why you consider the information classified or sensitive.
2. Could publication of the manuscript reasonably be expected to impair the author's performance of his or her job duties?
3. Could publication of the manuscript interfere with the authorized functions of the CIA?
4. Could publication of the manuscript have an adverse effect on the foreign relations or security of the U.S.?

Additional Question for COTRs and/or Program Managers regarding Contractors:

5. Is there anything within the author's contract that would preclude him or her from writing on this or any other topic related to his or her current Agency affiliation?

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# What Does Appropriateness Mean and Why Does It Matter?

Three Examples – all  
by current employees

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## Frequently Asked Questions:

- What if I don't respond to the PRB's tasking?
- How long does a supervisor have to review a manuscript?
- Can I share this manuscript with others?
- How does the review process work?
- Can authors appeal decisions?
- How does PRB deal with new publication vehicles?
- Does PRB declassify or release information?
- What about résumés?

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# Contact Points & Helpful Links

□ (U) E-mail

- Unclassified e-mail: [redacted]
- Lotus Note: [redacted]
- IC email: [redacted]

□ (U) Mail

(USPS): CIA Publications Review Board

[redacted]  
Washington, D.C. 20505

(UPS, FedEx, DHL): [redacted]

□ Fax

- [redacted]
- [redacted]

□ (U//AIUO) Internal Websites

- AR 13-10 [redacted]
- [redacted]
- [redacted]
- [redacted]

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