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16 January 2004

MEMORANDUM FOR:

[Redacted]

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FROM:

[Redacted]

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SUBJECT:

(U//~~AIUO~~) CIA Declassification Center ~~Weekly~~ Report 7-14 January 2004

REFERENCE:

(U//~~AIUO~~) The Automatic Declassification Date is 31 December 2006!

(U) Activities and Accomplishments Highlights

(U//~~AIUO~~) Items of Management Interest:

(U//~~AIUO~~) Briefing of Two Senior Staffers from ISOO:

(U//~~AIUO~~) As part of a larger IMS briefing effort, The Chief, CIA Declassification Center, briefed two Information Security Oversight Office (ISOO) visitors on the status of the 25-Year Program, Laura Kimberly, Deputy Director for Policy and Linda Ebben, Program Officer responsible for the CIA. He reviewed the [] page internal workload and the [] page external workload. The partnership with NGA in declassification was also discussed (an NGA declassification team is resident in the Center). He discussed the business process and the progress to date against the workload [] million pages reviewed, [] million pages released). He also discussed the declassification plan that was recently submitted to ISOO and the projections for FY 2004- FY 2011, the latter being the automatic declassification date for special media (microfilm, audio and video tapes, etc.). He concluded by presenting a list of challenges to the program, to include declining budgets, prioritization of the remaining workload

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([redacted] pages), and the complexities of reviewing external equities (records requiring review by agencies other than the primary record owner). [redacted] CDC Senior Program Analyst then presented a briefing on the CIA Records Search Tool (CREST), the CIA public access system installed at NARA, College Park. The CREST System contains over [redacted] released CIA and NSA pages from the CDC output. [redacted] demonstrated the ease of use of the full-text search system and through several sample searches, the wealth of interesting and historically valuable redacted records resident on the system. [redacted] Chief, Declassification Review Branch, CDC then discussed the Remote Archive Capture (RAC) program which is a NARA-funded effort executed by CDC to scan classified records at Presidential Libraries and bring them to CIA for review by both CIA and other government agencies, as appropriate. The CIA review takes place on our workhorse Image Workflow Automation System (IWAS), and the other government agency review takes place on the standalone STAIRS system---the State-of-the Art Information Retrieval System. To date, about [redacted] Presidential Library pages have been scanned for all agencies and CIA has reviewed about [redacted] pages. [redacted] Chief, Declassification Services Division then briefed on IWAS, the Management of Officially Released Information (MORI) System, the Electronic Records Web Interface (ERWI) repository search system, and the new CIA Automated Declassification Review Environment (CADRE) system, currently under development as a replacement for IWAS, MORI and ERWI. Finally, [redacted] ITG Program Manager, briefed on the new Equity Notification Database (ENDB) project. This project, still in the early stages, is a Congressionally-directed effort to establish a database of information on external equities. The latter present a unique set of declassification review problems, and when the ENDB is implemented agencies will be able to consult the database to locate and status these external equities which should greatly increase efficiency. [redacted]

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(U//~~ATUCO~~) The sessions lasted about three hours with just a short break for lunch. The briefings seemed to be well-received with many good questions from the ISOO visitors. There were some excellent discussions on Executive Order interpretation, document markup, and the ENDB and its relationship to ongoing efforts to expedite external equities processing at NARA, College Park. Re ENDB, it was agreed that continued communication among all parties was the key to success. In sum, it was a valuable and important information exchange and gave the ISOO representatives an excellent overview of the 25-Year Program and related activities. [redacted]

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(U//~~ATUCO~~) **Carter Presidential Library Archivists Visit:**

(U//~~ATUCO~~) On 14 January 2004, Mr. James Yancey, Records Declassification Archivist at the Jimmy Carter Library, Atlanta, GA, and Martin Elzy, former Deputy Director of the Library, briefed the RAC II team in preparation for review of Carter presidential material. Messrs. Elzy and Yancey familiarized the team with the history of presidential libraries and acquisition of presidential material and explained the Carter library's processes and procedures for handling presidential material in response to researchers' requests. They provided historical context for the material and insight into the key events and players of the Carter administration. In addition, Mr. Yancey was given a demonstration of the STAIRS system, used by OGAs to review and declassify presidential library as part of the RAC program. Their visit was well received by the RAC II team, who found the information provided to be very useful. [redacted]

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~~(U//AFOU)~~ **Production Metrics:**

~~(U//AFOU)~~ We are making measured progress against goals in spite of an approximate 50% reduction in contract review resources. The nominal goals for the FY are now pages reviewed/ pages released. (Note: The review number may be further adjusted downward based on a recent ISOO interpretation of the EO that permits extension of referral review to 2009 for all referrals and a decision to use the EO extension of special media to 2011). They were adjusted by D/IMS to reflect a significant reduction in FY 2003 resources in CDC. The status of certification against the nominal goals as of 7 January is presented in the "Thermometer Chart" below. Note that this chart presented this week covers "Pages in Process for Delivery". Thus, for example, counts in this chart reflect material at the tail-end of the process (i.e., On CD [for IWAS] or Delivered [Accessioned for Hardcopy or reviewed in place at NARA or an OGA facility]

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(U//~~AIUO~~) From The Archives:

(U//~~AIUO~~) *Iraqi Looting in Baghdad:*

(U//~~AIUO~~) A November 1952 Current Intelligence Bulletin reports that "Iraqi soldiers cheered the mob as it looted the US Information Service premises in Baghdad." "Soldiers had been stationed there in three armored cars to protect the building. The [U.S.] Ambassador had repeatedly protested to Iraqi authorities concerning the inadequate police protection given the building. The Chief of Police refused to fire on the people who were shooting at the fireman attempting to save the building. The day after the rioting, Embassy employees visiting the USIS offices were hissed and booed and two of them received minor injuries. The sympathy exhibited by police and army elements for the anti-American, anti-British rioting shows the growing strength of intemperate Iraqi nationalism."

- (U) Comment: This 1952 item demonstrates that anti-Americanism and looting has been seen before in Baghdad, although on a less comprehensive scale than seen in recent events. [REDACTED]

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(U//~~AIUO~~) *What Did JFK Know, When He Knew It, and Who Did He Get It From?*

(U//~~AIUO~~) The SRC-RAC Team reviewed, from the Kennedy Library, a 20 September 1962 CIA MFR from the DI's Office of Current Intelligence (OCI) that discusses an article that appeared in the 24 September issue of Newsweek. The Newsweek article stated, "US intelligence on Cuba still bogs down, at least in getting word to the top. A question about the Soviet buildup on the island, for instance, came up at JFK's press conference last month. The President answered it, but in general terms. It was not until the next day, when his aides checked further, that he learned about the 60 ships scheduled to arrive in Cuba this month." The OCI memo notes that OCI assumes "that the press conference alluded to was the one that took place on 29 August. This was the occasion for the famous statement, We are not at the present time planning an invasion of Cuba." The OCI memo states that the flow of military cargo to Cuba was reported to the President by CIA, but "that the figure 60 did not crop up until after the press conference on 29 August and was a State concoction referring to Soviet dry cargo shipments," not exclusively military transfers. The memo further notes that "during the entire month of August, DIA consistently refused to accept the idea that Soviet military shipments were involved. DIA considered the shipments to be economic goods. Despite repeated briefings and arguments throughout the month by CIA analysts, DIA adhered to this view, made CIB reporting difficult and less categorical, and regularly advised the White House of their view. DIA analysts maintained this position until at least 5 September. " [REDACTED]

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- (U) Comment: On 3 September, CIA reported the construction on SAM sites on Cuba and the appearance

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of Soviet guided missile boats and additional land armaments, according to the unclassified History Staff publication, "Cuban Missile Crisis 1962." More offensive military weaponry would follow and the early stages of deployment of Soviet MRBMs was detected by mid-October, triggering the Cuban Missile Crisis.

[REDACTED]

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~~(U//AFO)~~ *Afghanistan to Convene Grand Tribal Assembly*

~~(U//AFO)~~ A Current Intelligence Bulletin of 8 November 1955 reports: "The calling by Afghan king Zahir Shah of a Grand Assembly of the Tribes (Loe Jirgah) to discuss the Pushtoonistan issue indicates a major policy decision is pending in Kabul. The last two such assemblies were called in 1930 to approve Zahir's father as king and in 1941 to affirm Afghanistan's policy of neutrality in World War II."

- ~~(U)~~ *Comment:* The DI certifier came across this item during the first week of January 2004, at the very time Afghanistan was concluding a Loya Jirga (updated spelling) to agree on a new constitution for Afghanistan. [REDACTED]

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~~(U//AFO)~~ **Declassification Review Branch:**

~~(U//AFO)~~ **DCI Team:**

~~(U//AFO)~~ The DCI Team met again this week to discuss cost/benefit considerations relative to the Pilot Project and later refined some of the yearly production estimates. Meanwhile, we reviewed documents dealing with Congressional oversight, a fairly lengthy address by then Vice President Nixon to the Agency Orientation Course and various documents dealing with the NSC. [REDACTED]

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~~(U//AFO)~~ In addition, I participated on a panel interviewing several candidates for the DCI certifier vacancy and will be making a recommendation shortly. On the staffing front, some of the individuals who have been working DCI material are now undergoing training for handling Presidential Library material and will be shifted over to that effort. [REDACTED]

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~~(U//AFO)~~ **DI Team:**

~~(U//AFO)~~ The DI Team this week began review of all documents in deferred status in IWAS. We discussed how to most effectively complete processing of these items, which primarily consist of documents "failed" off CDs going back for several years, without disruption to current DI workflows. The DI team also was advised that SPREE processing has begun on the set of items we identified last month for this form of processing. When these two "projects" are complete, about [REDACTED] pages of DI material will be have been processed. [REDACTED]

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~~(U//AFO)~~ **RAC Teams:**

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(U//~~ATUO~~) The SRC-RAC Team is reviewing Johnson, Kennedy, Eisenhower, and Ford Presidential Library documents. The newly-established RAC II Team located [] has completed two days of training on RAC-specific guidance and Carter Administration overview. Training for the RAC II team commenced on 13 January. [] redactors/certifiers were in the course. Two Carter Library archivists made a three-hour presentation to the course on 14 January and was well received by all of the attendees. []

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(U//~~ATUO~~) Quality Control/Training:

(U//~~ATUO~~) The new Historical Timeline reviewer tool is ready and was approved for release by C/DRB. It will be installed on desktops this week. The Timeline is very easy to use and is searchable by key word, date, and year. Additional material can be easily added. EHU is working to develop a RAC Handbook and has completed the training materials for the new []-RAC team which will incorporate lessons learned from the SRC-RAC team over the past year. RAC Certifier [] and []-RAC senior reviewers [] and [] are working with [] to develop Carter Library-specific materials for a training course scheduled for January 13-15. EHU's [] continues to work with people from the DCI/IRO office on the NIC Product Release Status Database which has been made easier and more user-friendly. EHU continues to work to populate a new searchable "Who's Who When" database to help identify names and roles of presidential administration (non-Agency) officials from Truman through Carter. []

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(U//~~ATUO~~) External Referral & Liaison Branch:

(U//~~ATUO~~) Referral Operations:

(U//~~ATUO~~) Account Managers Activity:

(U//~~ATUO~~) Joint Chiefs (JS) batches [] with [] pages were completed and forwarded to the AARC. []

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(U//~~ATUO~~) Remote Archive Capture Program:

(U//~~ATUO~~) Archives Scanning Projects:

(U//~~ATUO~~) Document preparations ("doc prep") and scanning operations resumed at the Jimmy Carter Library on 12 January, with an expected duration of six weeks. [] boxes have been doc prepped for scanning thus far, and just over [] pages have been scanned. []

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(U//~~ATUO~~) All Other Government Agencies' (OGA) Document Review:

(U//~~ATUO~~) The OSD, DIA, the Joint Staff, and the USAF all conducted review of RAC material in the STAIRS system during the past week. The USAF continues to focus on their REWORK documents from the recent OGA product QA/QC. []

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(U//~~ATUO~~) [] pages of NASA referred-in material were printed from STAIRS and sent to NASA for their hardcopy review on site. NASA has elected to perform hardcopy review of all its presidential library scanned and referred-in material, rather than perform electronic review via the STAIRS system. []

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(U//~~ATUO~~) Documents Outprocessing for Mandatory Declassification Review:

(U//~~ATUO~~) A total of [] pages were outprocessed from STAIRS and transmitted to the Exception Handling Unit (EHU) for CIA's mandatory declassification review. []

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(U//~~ATUO~~) STAIRS Operations and Administration; Data QA/QC:

(U//~~ATUO~~) An RFC was created to provide STAIRS administrators with capability for printing STAIRS Hitlists. The 25X1-human specific sources and methods exemption has been programmed into STAIRS for all government agencies' use. All "CODEWORK" document ESDNs (except CIA/OPR documents) have been corrected to "CODEWORD". []

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(U//~~ATUO~~) CIA/NARA Operations:

(U//~~ATUO~~) Technicians have started work on the January project listings for the Referral Center. []

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(U//~~ATUO~~) Metrics and Analysis specialists [] will be at NARA next week to update the database. They will add two new fields to support the declassification efforts: one field will identify documents that have been re-reviewed for missing release information in the database or on the tabs, and the other field will track the review work completed as part of NARA's Referral Center project. They will also begin a quality control review effort to validate the contents of the database in support of a near-future stack survey/inventory. []

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(U//~~ATUO~~) Construction began on the secure vault on the sixth floor of NARA in support of the NARA/CIA connectivity project. []

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(U//~~ATUO~~) Reviewers processed [] C/NARA certified []

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(U//~~ATUO~~) Declassification Services Division (DSD) Support to CDC:

(U//~~ATUO~~) Equity Notification Database (ENDB):

- Continued to review and catalogue historical ENDB files and extract information for the ENDB Concept of Operations (CONOPS) and Customer Requirements Document.
- Continued development of the ENDB CONOPS.

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- Continued development of customer requirements.
- Completed draft questionnaire for agency visits and reviewed with C/DSD.
- Coordinated visit to NARA to tour CIA operations and to meet with the NARA ENDB point of contact.
- Coordinated meeting with Chiefs CDC, DRB, and DSD to discuss project status and prepare for 21 January ERWG. Held preliminary discussions with C/DSD and with C/CDC.
- Assisted with development of initial high-level project schedule. Met with contracting officer to clarify procurement timelines and requirements.
- Reviewed slides used for initial project briefing to the CIO.
- Assisted in development of briefing to ISOO and participated in the briefing.

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(U//~~FOUO~~) Records Management Branch (RMB):**(U//~~FOUO~~) Box Ordering:**

(U//~~FOUO~~) This week, boxes of DI records were recalled from the AARC for SPREE processing.

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(U//~~FOUO~~) NARA CREST Printing Activity:

(U//~~FOUO~~) So far in FY 2004, pages have been printed at NARA II.
The most recent six weeks of FY 2004 are listed below.

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(U//~~FOUO~~) Duplicate Document Resolution (DDR):

- Monitored DDR system performance and resolver progress.
 - Conducted analysis of the results of the priority effort for processing Carter documents. Identified issues and coordinated their resolution with C/DSD.
 - Assessed Ford collection analysis that was generated by the Metrics Team and provided results to C/DSD.
 - Changed the dupe type from "Similar" to "Deleted" for candidate documents that were accidentally resolved as "Similar" instead of "Not Dupe."
 - Received colleague input on the draft DDR procedures document that was requested by C/DSD.

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- Attended CADRE data cleanup meeting.

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~~(U//AFO)~~ **DDR Weekly Metrics:**

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~~(U//AFO)~~ **Document Conversion Center (DCC) Support to CDC:**

~~(U//AFO)~~ **Factory Production Statistics:**

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(U) Upcoming Week

~~(U//AFO)~~ The long march continues with a diminished work force.

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Chief, CIA Declassification Center

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