

SLIP

9 July 1984

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. DD/OIS	[Signature]	9 JUL 1984
2. D/OIS		9 JUL 1984
3. - This should be		
4. reviewed, though the		
5. I've signed - [Signature]		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Attached for your signature is a memo to the Director of NPIC and to the Chief, COMIREX, asking them to set up briefings for Ray Tagge on overhead photography. Film from these programs constitutes one of the largest collections at the Records Center--one that will be growing substantially in the next few years.

As you will see the note explains that Tagge needs to appraise this collection, so that a determination can be made about whether it is temporary or permanent. If it is appraised as permanent, then our storage problem at the Center becomes more critical and we may have to seek Community assistance at some point. The DDA has asked us to get this determination from NARS and these briefings will be the first step in that process.

[Redacted Signature]

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DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
C/IRMD	Phone No.

5041-102

OPTIONAL FORM 41 (Rev 7-76)

10 July 1984

MEMORANDUM FOR: Director, National Photographic Interpretation Center
Chairman, Committee on Imagery Requirements
and Exploitation

FROM: [Redacted]
Director of Information Services

25X1

SUBJECT: Briefing on Overhead Photography Film Collection for the
National Archives and Records Service

1. During the 1976 review of Agency records control schedules by the National Archives and Records Service (NARS), the appraisal of original negative film files of overhead photography was deferred for five years. The record copy of this film is maintained by the National Photographic Interpretation Center (NPIC) for the Intelligence Community (IC). In 1981, the NARS appraiser, Mr. Ray Tagge, was briefed on this collection by NPIC, but the appraisal was once again deferred. NPIC currently stores about [Redacted] of this film at the Agency Archives and Records Center (AARC), and the volume of film is projected to increase substantially over the next few years as new systems become operational. Since AARC is rapidly facing a storage space problem, we have asked NARS to appraise these records as soon as possible.

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2. As a first step in the appraisal process, Mr. Tagge has indicated he needs answers to questions such as the following:

a. From a government-wide standpoint, how are collection requirements and program operations determined? (Mr. Tagge also must appraise the film records of other IC agencies.) How is the film disseminated and who are the various users? Can the portions used by specific agencies be identified? Do the agencies always have an exact copy of the record copy, or is there further processing in some cases?

b. How would an historian make use of the film? What equipment, retrieval mechanisms, analytical techniques, etc., would be required? How could these be made available to historians? When is it likely that the film would be made available for public access? What information would the public be able to get from the film that would not be available from other sources [Redacted]

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[Redacted]

[Redacted]

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c. Is there any way to do sampling, i.e., designate certain images as permanent and the others as temporary?

d. How long would the film need to be retained for operational purposes if it were determined not to warrant permanent retention?

3. We believe Mr. Tagge, who is fully cleared, can best obtain the information he needs through a COMIREX briefing on the overall Community process, followed by a current NPIC briefing on the Agency collection. Based on these briefings and a review of our film holdings, [redacted] should be able to make a preliminary appraisal. A final decision, however, may require that the Agency clear and brief other appropriate NARS personnel.

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4. Please provide [redacted] DS&T Records Management Officer, with a focal point in your office so he can arrange the briefings on the film collection at a time convenient to you and NARS. He can be reached on [redacted]

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cc: DDS&T RMO

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DDA/OIS/IRMD/IMB/[] (9 July 1984)

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