

ANNEX 2

ADMINISTRATION

Assumptions

1. Because of the sensitive nature of the Project, administrative control between Central Project Headquarters in Washington and units in the field will exist in a direct line, without reference to any command lines now in being between Washington and any other operations now in the field under the same sponsorship.

2. Local administrative control of detachments in the field will be vested in a senior Administrative Officer with each detachment, responsible for supervision of all maintenance and support activities under the command of the Detachment Commander. In order to simplify local administration of each detachment, the senior Administrative Officer will have delegated to him as many administrative authorities as possible, subject only to the orders of the Detachment Commander and to subsequent review by Central Project Headquarters.

3. Special arrangements will be made to effect disbursements covering salary, per diem, and/or allowances to all overseas Detachment personnel regardless of their parent service or sponsor.

4. Administrative control over staff personnel, contract personnel and USAF types (less theatre support personnel) will reside in Central Project Headquarters. Similar control over contractor-supplied personnel will be provided through close liaison with the affected contractors, and through the medium of terms of contractor employment contracts previously negotiated under Central Project Headquarters guidance.

5. Subject to the determinations of the Project Director, ultimate financial responsibility for the Project lies within the Administrative Staff. Systems of process and procedures for allocating funds, establishing obligations, performing audits, maintaining recordings of all monetary transactions, and preparation of Financial Status Records on the Project, will be established within Central Project Headquarters. Each overseas Detachment will have its own Finance Officer, trained by Central Project Headquarters. Prior to the activation of a Detachment overseas, a detailed financial plan, setting forth the mechanics of gaining funds, rendering services, maintaining accountings and making and disposing of reports will be prepared and made available to the Detachment Finance Officer.

TS 142636

Copy 3 of 8

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- 2 -

6. Through the Project Contracting Officer, administrative responsibility for the contracts executed between the sponsor and the various contractors for the provision of supplies and services, will reside in the Project Administrative Staff. The Staff will establish systems necessary to permit prompt and accurate disposition of the accounts of all contractual transactions initiated at the direction of responsible Project officials.

7. Although the Project Administrative Staff exercises administrative control over, and responsibility for, Project security, both within the ZI and overseas at Detachment locations, the Security Plan is set forth separately in Annex 3.

8. The Central Project Headquarters Administrative Staff will furnish support policy guidance to Detachments in the field, as required, under the direction of the Project Director.

TS 142636
Copy 2 of 8

- 3 -

Phase I

1. Phase I administrative support will be concerned with the formulation and revision of a Project Table of Organization, reflecting operational and support emphasis, and with the acquisition of a Project staff as set forth therein. (See Attachment A to Annex 2) The Project assumes responsibility for the identification, recruitment, selection and clearance of personnel required to man the Project. These fall into four primary categories:

a. Staff Employees - to be assigned to the Project from the ranks of available sponsor personnel, or directly from sources in civilian life. Assignment to the Project is controlled by the Project Director.

b. Contract Employees - either indigenous or nationals recruited for their skills and under legal contract to the sponsor solely for the life of the Project. Normally this category will comprise pilot personnel.

c. USAF Personnel - USAF personnel required to staff the Project are requisitioned through the Air Force Project Liaison Officer and are processed for entry into the 1007th AISG. Staff type clearances are completed by sponsor Security elements prior to duty with the Project. Sponsor's medical standards will prevail.

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d. Contractor Personnel - This category consists of civilians recruited and selected by contractors of the Project, solely for maintenance and operation of the primary mission aircraft and its components. Security clearances are handled by sponsor Security elements, and, subject to approval by the Project Director, selected individuals may be assigned by the Contractor for duty with the Project. They are not directly employed by the Government, but the Project retains a review function over contract terms of employment, and may request the removal of any such employee from association with the Project, should circumstances require.

2. The Table of Organization is coordinated with the Air Force so far as structure and specialty content are concerned, and then formally approved as a sponsor Project T/O by appropriate sponsor officials. It may be amended in line with changing operational concepts and requirements.

TS 142636
Copy 3 of 8

- 4 -

3. Certain sponsor-furnished personnel will also be detailed to the Project to handle specific policy, operational or support functions, without appearing on the Project T/O. This group is so detailed with the approval of the Project Director.

4. The Project Administrative Staff will also assume primary responsibility for the erection and maintenance of the Project Training and Test Site, located within the SI. Consultative services on construction and maintenance matters is supplied by the Project Architect-Engineer; construction and maintenance contracts will be let through the mechanism of an apparent co-sponsoring Agency acting as a cut-out both for letting contracts and effecting payments. Work on the Test Site will be performed by a civilian contractor unwitting of sponsoring interest.

5. Administrative responsibility at the Test and Training Site resides in the Deputy Base Commander, a civilian staff employee supplied by Central Project Headquarters. He reports to, and is under the guidance of, a senior USAF officer, assigned as Base Commander at the Training and Test Site. This officer is responsible only to the Project Director.

6. During Phase I, the Project Contracting Officer, under the direction of the Project Director, will contract with certain civilian industrial suppliers, for the production of the primary mission aircraft and such components as are deemed necessary to its successful operation. Records of such contracts will be maintained in the Administrative Staff, Central Project Headquarters, and payment plans will be executed and administered from the same locale.

TS 142636
Copy 3 of 8

- 5 -

Phase 2

1. Phase 2 is concerned with training and deployment of Detachment personnel for overseas duty, and will overlap with Phase 3. The responsibility for the training phase rests with a special component of the USAF, which will detail a mission to the Training and Test Site, under a senior USAF officer, especially for this purpose. This mission will be charged with the responsibility for determining combat-readiness of each overseas Detachment.

2. During Phase 2, Central Project Headquarters will determine what physical support facilities are required at each overseas operating base, and will levy a requirement on USAF through USAF Project Headquarters to provide such facilities, including new construction particular to this Project. Such advice and guidance as may be required on special Project construction requirements will come from the Project Director through the Administrative Staff to USAF Project Headquarters.

3. Maintenance and Support elements of overseas Detachments will be assembled, so far as is possible, at Central Project Headquarters for training and indoctrination, and will proceed to the Training and Test Site for actual field experience in their respective jobs. Contractor-furnished elements of the Maintenance and Support Section of each overseas Detachment will proceed to the Training and Test Site without indoctrination at Central Project Headquarters.

4. The Project Administrative Staff will assume responsibility for the physical preparation for overseas duty of all personnel assigned to the Project. Immunization, documentation, passports, visas and payment plans will be worked out either through sponsor's facilities, or, in the case of civilian contractor employees, through their company headquarters under Project direction. Pilot personnel, will be processed for overseas through sponsor facilities in Central Project Headquarters.

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5. Maintenance and support elements of each overseas Detachment, under command of the Detachment Administrative Support officer, will be deployed approximately 30 days in advance of the commencement of Detachment operations.

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Copy 3 of 8

Phase 3

During Phase 3, or active operations, administrative support for each Detachment will be provided locally through the senior Administrative Support Officer and his immediate staff, operating under policies set forth by the Project Director, and with such guidance from Central Project Headquarters as may be required.

TS 142636
Copy 3 of 8

Page Denied

Next 11 Page(s) In Document Denied

TOP SECRET

ANNEX #3

SECURITY ANNEX

The mission of the Security Office is to make certain that maximum security and security practices are maintained throughout the entire project. This is true in geographical terms as well as in terms of administrative and operational steps. Security must itself furnish the security protection in many cases, in others the advice, supervision and guidance that will insure no laxity on the part of others. The Security Office must, however, go further. The term "Security Support" must be interpreted to mean "Support from Security". To avoid breaches, "flaps" or leaks, the personnel and facilities of the Security Support team must be available to carry out any task or perform any duty that will assist any other element, support or operation in the performance of its duties in a secure manner.

It is basically recognized that security is of paramount importance in intelligence operations. It is particularly true in this Project, in that the preservation of security is vital to achieve the target objectives themselves. Ineffective security may cause partial or total failure of operations leading to abandonment of the entire Project. Of course, as in any classified project, ineffective security jeopardizes the operational success of the project because of loss of vital intelligence data, but in this case, it would also result in serious embarrassment to the participating agencies and bring about extremely serious diplomatic and other repercussions. From a national intelligence and operational viewpoint, ineffective security could lead to a clandestine or undetected penetration of the Project with disastrous results. In summation, we feel that the security of this Project, as a National problem, ranks next to, if not along side of, atomic research projects.

As a foundation for a sound, realistic and positive security program, trained security officers are assigned to the Project Staff to provide constant security advice, guidance and support. It is important to note that these officers perform an unusual dual function, i.e., Project Staff work and active participation in the work of the Office of Security. In security matters, therefore, they continue to receive the guidance and counsel of their superior and command officers in the Security Office. This is designed to insure that the total resources and facilities of the entire Office of Security are immediately available to the Project. This has the practical effect of providing worldwide security assistance on an "around the clock" basis.

TOP SECRET

TOP SECRET

The areas of security responsibility fall into certain reasonably well-defined functions. In this project these general responsibilities embrace: (1) conducting investigative activity within the United States, (2) the evolution of the security of all personnel utilized by the Project, including the issuance of security clearances, (3) operational and cover support, (4) security guidance and advice on a continuing basis, (5) the planning and supervision of an active counter-espionage/counter-intelligence program, and (6) such other security and positive operational responsibilities as may become necessary or may be assigned.

To augment the above data and to provide detailed security plans, a series of appendices will be prepared as required. For instance, Appendix I is an index of titles of anticipated appendices. Appendix II is a comprehensive outline of services and support which are currently provided or available to the Project.

TOP SECRET

TOP SECRET

APPENDIX I

INDEX TO APPENDICES OF SECURITY ANNEX TO THE PROJECT PLAN

- I. Index to Security Annex
- II.
- III. Security Guidance to the Project Staff
- IV. Liaison with Contractors
- V. Postal Communications Plan
- VI.
- VII. Security Liaison with Other Government Agencies
- VIII. Clearance Procedure
- IX. Counter-Intelligence/Counter-Espionage Program
- X. Security Plan for Overseas Bases
- XI. Security Plan for Handling the Project Intelligence Product

TOP SECRET

Page Denied

Next 3 Page(s) In Document Denied

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SAPG-2401
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ANNEX #4
Page 1 of 2 pages.

Logistics Support for the Operation of Project AQUATONE

INTRODUCTION

1. Project AQUATONE is being jointly conducted by the USAF and the Central Intelligence Agency and it will be necessary in the support of this Project to use the logistical capabilities of both Agencies; therefore, it is necessary that a special supply system be instituted in the support of this Project.

GENERAL POLICY

2. Wherever possible, the U.S. Air Force will perform a supporting logistics role, utilizing their equipment, channels and methods. This will be particularly true in overseas operation.

4. Spare parts delivered on the various contracts with commercial concerns, that by their configuration, peculiar use, or other characteristics that make them sensitive, will be controlled by Project Headquarters utilizing storage space procured from, and under the cover of, Air Force and being operated by this Agency.

REQUISITIONS

5. In general, the logistics policy regarding the requisitioning for items for use on this Project will consist of the following:

a. For zone of interior operation, all requisitions for supplies will be made upon Project Headquarters who, in turn, will issue shipping instructions to the proper support Agency.

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b. For overseas operation, all normal requests for logistics support will be made upon the base to which the unit is assigned. Normal theater support should suffice in all cases. Requests for items that are peculiar to the spares delivery of civilian contractors will be made directly upon Project Headquarters at Washington, D.C., who in turn will make necessary arrangements for the procurement and delivery of these items to the overseas organization.

TRANSPORTATION

6. Transportation for the resupply of either zone of interior operations or overseas operations will be determined by Project Headquarters and in consultation with USAF, and, in all cases, will be the fastest means available that will insure the requisitioned items arriving within established deadline dates.

MATERIAL ACCOUNTING PROCEDURES

25X1 7. Accounting procedures at overseas installations will be in
25X1 accordance with Air Force Manual 67-1. Procedures used for the
accounting of material [] will be those agreed upon by
various contractors, members of this Agency responsible for the supplies
[] and Project Headquarters. GFE, CFE, and Agency items
will be identified in a sterile means to insure that upon termination
of the Project items will be returned to the Agency from which they were
procured.

REQUIREMENTS

8. Requirements for the operation of overseas bases will be established in advance by Project Headquarters and given to Headquarters, USAF, in sufficient time to insure prepositioning of equipment prior to arrival of the units at their base.

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Page Denied

Next 3 Page(s) In Document Denied

TOP SECRET

ANNEX 7

WEATHER**1. Capability**

Consistent with accuracy limitations imposed by our knowledge of meteorology the capability to forecast for the project does exist. Procedures of target selection and flight planning which are adopted will determine the temporal range and detail of forecasts which are needed. Those being considered at this time are such that weather forecasting, in its present state of development, can be of value to the project. Below 30,000 feet sufficient USSR data exist to allow forecasters to prepare professionally ethical and operationally valuable forecasts. Data at levels above 30,000 feet are practically nonexistent. Intensive efforts by the Air Force can secure these data. Clear indications exist that the USSR Meteorological Service is making observations at or near the altitudes of interest.

2. Capability of the USSR to interfere.

If the USSR detects the existence of extensive overflights and is aware of their purpose they can deny us weather information. This would seriously hamper AWS ability to issue accurate forecasts. The final effect would be that of reducing our chances of securing successful missions to approximately one in ten in difficult areas.

3. Requirements

a. Weather service will be required 24 hours per day by the following units:

(1) Headquarters - Washington, D. C.

(2)

(3)

(4)

(5)

(6)

b. Consistent with professional capability, forecasts of the detail and the temporal range needed will be issued to each Unit. Precise definition of the detail and temporal range of forecasts to be issued each recipient awaits definition of echelon responsibilities for activities dealing with target selection and flight

TOP SECRET

TOP SECRET

- 2 -

planning. However, the total range of forecasting capability for the USSR will be required by at least one echelon of the project. Thus, the scope can be defined now and the amount of detail needed by individual units imposes a problem of dissemination. The following forecasts will be required by at least one unit of the project.

- (1) Five day extended period forecasts of the USSR (issued as the situation merits)
- (2) Daily forty-eight hour forecasts for the USSR
- (3) Daily twenty-four hour forecasts for the USSR (including winds)
- (4) From take off - 12 hours to take off time, two hourly forecasts for specific flights (including winds)
- (5) Terminal forecasts
- (6) Route forecasts for transport aircraft
- (7)
- (8) Twenty-four hour forecasts for the U. S. (including winds)
- (9) Take off--3 hour forecasts for specific routes in U. S. (including winds)

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c. Following are the elements to be contained in forecasts of less than 24 hours temporal range.

- (1) Bases
 - a. Clouds
 - i. Departure base
 - ii. Landing base
 - iii. Alternate
 - b. Visibility
 - i. Departure
 - ii. Landing
 - iii. Alternate

TOP SECRET

TOP SECRET

- 3 -

ANNEX 7

- c. Surface Winds
 - i. Departure
 - ii. Landing
 - iii. Alternate
 - d. Icing
 - i. Ascent
 - ii. Descent
 - e. Turbulence
 - i. Ascent
 - ii. Descent
- (2) Targets and Routes. This detail is required for all potential target areas in planning forecasts of 24 hour or shorter periods and for specific routes during final planning.
- a. Winds - Cumulative vector error not to exceed five percent of distance of the route.
 - i. 40,000 ft. MSL
 - ii. 50,000 ft. MSL
 - iii. 60,000 ft. MSL
 - iv. 70,000 ft. MSL
 - b. Clouds
 - i. Areas of 0 to 1/8 total cloud cover
 - ii. Areas of 1 to 2/8 " " "
 - iii. Areas of 3 to 5/8 " " "
 - iv. Areas of 5 to 8/8 " " "
 - c. Visibility Restrictions
 - i. Type

TOP SECRET

TOP SECRET

- 4 -

ANNEX 7

ii. Thickness

iii. Location

iv. Intensity

4. Organization

a. A number of forecasters are being assigned to project T. C. position. These people will be moved readily to wherever the Unit or portion thereof is located. They will prepare and disseminate forecasts, advise Commanders and other Staff Officers on weather matters, perform liaison and establish weather requirements. They will coordinate the efforts of supporting AWS units and will ensure these units are providing the required support. They will record the effects of weather on each mission and inform supporting AWS units of these effects.

b. Providing weather support for activities of this project is primarily Air Force responsibility. They will fulfill this responsibility by using the Air Weather Service. Where possible, the Air Weather Service will discharge its responsibility by using established units. Some of these will be supplemented, some will have their efforts redirected and modified. A new unit will be established in Nevada as none now exists. Air Weather Service units which will participate in this project are listed below:

(1) USAF Weather Central - Suitland, Md.

(2)

(3)

(4)

(5)

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5. Unit Responsibility

a. The USAF Weather Central will prepare and issue the following forecasts:

(1) All wind forecasts for levels above 30,000 feet MSL
(US and overseas)

TOP SECRET

TOP SECRET

- 5 -

ANNEX 7

(2) All forecasts for the USSR and routes thereto for period beyond 6 hrs prior to take off of aircraft on specific missions. (Subject to revision \pm 2 hrs.)

(3) Special forecasts as the need arises.

(4) All forecasts for Headquarters regardless of time.

b. The [] will prepare and issue these forecasts for []

(1) Planning forecasts for training

(2) Training flight forecasts

(3) Terminal forecasts

(4) Forecasts for shuttle operations

c. The witting supplement of home base weather stations overseas will prepare and issue:

(1) Forecasts for transport aircraft

(2) Terminal forecasts including alternates

(3) Short period forecasts for specific missions. (Take off--6 hrs. to take off time)

6. Dissemination

a. Forecasts will be disseminated by weather officers assigned to the project to the maximum degree possible. However, a backup will be available at each home base. This backup will consist of the three witting AWS officers in the secure weather station supplement. These will be trained to perform the home base duties of the Staff Weather Officer, [] the officer in charge of the station [] will be available for backup. If developments indicate two weather officers are insufficient for Project Headquarters, Air Weather Service will be requested to provide additional forecasters to be assigned to the USAF Weather Central as part of its support to the Project.

7. Communications

a. Weather is concerned with two types of communications. First are those dealing with basic weather data. The majority of the required data is already available at each place that weather

TOP SECRET

TOP SECRET

- 6 -

ANNEX 7

units will be located. Supplementation will be required when overseas operations begin. The Commander, AWS, is expected to place his requirements on the proper Air Force agency with Hq, USAF establishing the priority of these requirements. Basic weather data for the U. S. portion of the operation exist and are available at [] the USAF Weather Central.

b. Requests for forecasts directed to the USAF Central will emanate [] home bases, and staging bases. Replies to these requests plus forecasts issued at established times will emanate from the USAF Weather Central. These will be transmitted by secure CIA channels as established in the communications annex. A firm estimate of the volume, frequency, and format of these forecasts cannot be provided the communications section at this time as the need for forecasts is defined by the responsibilities for target selection and flight planning assigned various echelons of the project.

TOP SECRET

TOP SECRET

The operational equipment to be installed in the aircraft consists of both photographic and electronic systems.

The photographic configurations are:

A-1 3-inch Charting Camera: This camera uses 70 mm film and has a print format of approximately $2\frac{1}{2}$ by 10 inches. The coverage is a strip extending from horizon to horizon which is accomplished by use of a rotating prism. The photographic has a scale of 1 inch, equals 36 miles, and will be primarily used to determine the actual flight track as the camera is in operation during the entire flight.

6-inch Trimetragon: This mount contains 3 cameras, one vertical and one at 97° on each side of the vertical, in a manner similar to that of normal charting cameras. These cameras operate for the duration of the flight and provide small scale coverage suitable for identification of major land features and revision of aeronautical charts.

24-inch Rocking Mount: The mount contains one camera and provides coverage from three fixed positions which are the vertical and 37° to the right and left of the vertical. The print format is $9" \times 18"$ with a scale of one inch equals .5 mile.

A-2 3-inch Charting Camera.

24-inch Fan Mount: This mount contains 3 cameras which provide the same coverage and scale as the Rocking Mount. This system allows for three times the film capacity of the Rocking Mount.

B 3-inch Charting Camera

36-inch Swinging Mirror: This camera provides exposures at $73\frac{1}{2}^\circ$, 49° and $24\frac{1}{2}^\circ$ on each side of the vertical with a seventh exposure at the vertical position. A swing mirror is used to accomplish this variation of obliquity. The format is 18×18 but is actually composed of 2 - 9×18 sections as a double film supply is used in the camera.

C 3-inch Charting Camera

120-inch Spotting Camera: This is a long focal length camera coupled to a spotting scope. By use of the scope for target location it may be possible to obtain large scale coverage of specific targets of major interest. The format of this photo-

TOP SECRET

TOP SECRET

**graphy is 13 x 13 inches and the camera also utilizes a double
film supply system.**

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TOP SECRET

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PERSONNEL

1. Categories of Personnel

The Project T/O is made up of the following categories of personnel:

a. -7

CIA Personnel: These employees are selected, cleared for the Project, and assigned from available CIA personnel or from newly recruited CIA personnel. Assignment to the Project is controlled by the Project Director.

b. CIA contract personnel: CIA contract personnel are personnel selected, cleared, and assigned by the Project, and placed under a ~~specific~~ written contract to perform specified duties for the Project. This category would normally comprise indigenous or U. S. national-type pilots.

c. USAF Personnel: USAF personnel required by the Project are requisitioned through the Air Force Project liaison officer and processed for entry into the 1007th AISG. Staff type clearances are completed by CIA security elements prior to duty with the project. The Air Force is reimbursed by CIA for such requisitioned personnel.

d. Contractor personnel: This category consists of civilians recruited and selected by primary contractors of the Project. Clearances are handled by CIA security elements and upon the approval of the Project Director selected individuals may be assigned by the contractor for duty with the Project. They are not directly employed by the government, but the Project retains a review function insofar as contract terms are concerned

and also may request the removal of any such employee from association with the Project if ~~possible~~ circumstances should so warrant.

TABLE OF ORGANIZATION:
2. ~~1.1.1~~ Proposed T/O's are coordinated with the Air Force

insofar as structure and specialty content are concerned, and then formally approved as a CIA Project T/O by appropriate Agency officials.

a. Certain CIA-furnished personnel are also detailed to the Project to handle specific functions, but may not be charged to the T/O allocation. This is generally restricted to individuals who ~~are not~~ ^{are not} ~~commonly~~ ^{assigned} ~~to be spared for~~ full time duty with the Project, but who have important developmental ^{or support} functions in connection with the Project, and ~~may also include certain technically skilled personnel who are detailed to the Project for certain specific categories of jobs.~~

b. The T/O as now outlined in the attachment hereto is flexible and may be amended in line with changing operational concepts and requirements.