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Biographic Register Survey

11 April 1950

MEMORANDUM FOR: Acting Executive
 Chief, COAPS
 Assistant Director for Collection and Dissemination

SUBJECT: Comments of AD/OCD on Management Survey of the
 Biographic Register.

1. Present confusion as to the operations of the Biographic Register will exist until its mission is clarified. It would not appear that a service organization can define its mission and "select targets of opportunity" apart from those it serves or without consideration of "current financial limitations". Management feels that the survey recommendation for COAPS clarification of the Biographic Register mission should be acted on. Since the AD/OCD terms the suggested statement of Agency responsibilities developed by Management a "good paper", it is possible that it can serve as a basis for IAC discussion.

2. Until the above problem is resolved further discussion is academic. However, it is suggested that COAPS examine the functioning of and representation on the "special biographic committees now appointed which consist of top level administrative officers in federal scientific institutions", (see p. 5 of IR dossier), for possible usefulness to CIA requirements.

3. Administrative and security problems inherent in the volume of files maintained by IR have been recognized by both the Management Staff and the Inspection and Security Staff. Efforts to find and install better methods for reducing these files should be continued.

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Management Officer

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cc: Subject File ✓

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NO CHANGE in Class.

DECLASSIFIED

Class. CHANGED TO: TS S C

EXPIRES: 31 Dec 77

Auth: DDA RML 771735

Date: 20 MAR 1979 By: alb

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