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Final
11-6

TECHNICAL SERVICES STAFF FIELD SERVICE



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file

1. THE TECHNICAL SERVICES STAFF IS CHARGED WITH PROVIDING TSS-TYPE TECHNICAL SUPPORT FOR FIELD OPERATIONS.

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a. Such support shall be responsive in the first instance to operational needs as required by the Chief of Mission, and in addition, provide for the general or overall needs of the Clandestine Services.

(1) It is recognized and granted that support for one area may require some or substantial TSS activity in an entirely different area. Responsibility for such determination shall rest with TSS and shall require appropriate collaborative assistance from any Area Division.

2. TO ASSIST IN PROVIDING SUCH SUPPORT, TSS IS AUTHORIZED A SPECIFIC NUMBER OF OVERSEAS POSITIONS (INCLUDING CLERICAL SUPPORT POSITIONS) SEPARATE FROM AND NOT CHARGEABLE TO THE AREA DIVISIONS.

(alternate)

2. To assist in providing such support, TSS is authorized a specific total number of positions (including clerical support positions) for deployment within Headquarters, [redacted] field and not chargeable to the Area Divisions nor to any other [redacted] mission. Any change of function within TSS shall be approved by DD/P.

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THESE POSITIONS WILL BE UTILIZED AND CONTROLLED AS INDICATED BELOW:

a. ~~These~~ activities shall be accomplished within the total positions allotted to TSS annually or as specifically amended under formal Agency authorization.

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(1) No Area Division nor other Agency component shall be required to contribute positions.

b. TSS WILL DETERMINE WITH RESPECT TO EACH AREA, THE KIND AND NUMBER OF TECHNICAL SUPPORT PERSONNEL REQUIRED TO PROVIDE TECHNICAL SUPPORT TO OPERATIONS. THIS DETERMINATION WILL BE COORDINATED WITH THE AREA DIVISION CONCERNED AND IN CONSULTATION WITH APPROPRIATE SENIOR STAFF CHIEFS. IF THE CHIEF OF THE AREA DIVISION DISAGREES, HE SHALL STATE THE REASONS FOR HIS DISAGREEMENT IN WRITING AND THE FINAL DECISION SHALL BE MADE BY THE CHIEF OF OPERATIONS, DD/P.

c. CHIEF, TSS, WILL ALLOCATE ~~(WITHIN-THE-TOTAL-AUTHORIZATION OF-FIELD-POSITIONS)~~ THE NUMBER AND TYPE OF PERSONNEL THUS DETERMINED (b).

d. IN THE EVENT THAT SUCH POSITION OR POSITIONS (DETERMINED AS IN 2a) ARE FOUND TO BE NO LONGER NECESSARY IN ANY LOCATION OR AREA TO RENDER THE MOST EFFICIENT SUPPORT TO THAT STATION OR AREA, C/TSS WILL WITHDRAW SUCH POSITION OR POSITIONS FROM THAT STATION OR AREA.

e. IN THE EVENT THAT THERE SHALL BE A DEMAND ELSEWHERE, OF HIGHER PRIORITY, FOR ANY TYPE OF TECHNICAL SUPPORT, AND NO APPROPRIATE PERSONNEL OR SERVICES FROM OTHER STATIONS ARE AVAILABLE, CHIEF, TSS MAY WITHDRAW POSITION(S) FROM LOWER PRIORITY STATIONS FOR ALLOCATION TO THE STATION OF HIGHER PRIORITY.

f. THE CHIEF OF ADMINISTRATION, DD/P SHALL BE INFORMED OF INITIAL ALLOCATION, AND OF EACH SUBSEQUENT CHANGE IN ALLOCATION AS IT OCCURS.

(alternate)

f. Initial allocation of positions will be reported to the

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Director of Personnel and changes during the year following will also be reported via appropriate personnel actions.

g. A [REDACTED] TSS activity shall be carried out under policy supervision and technical control from C/TSS but personnel so assigned shall be subject to the administrative control of the Chief of Mission or Station, and for this purpose shall be thereto attached.

3. PERSONNEL ASSIGNED TO OR DESIGNATED FOR TSS OVERSEAS POSITIONS (EXCEPT CLERICAL) WILL CARRY THE APPROPRIATE CAREER SERVICE DESIGNATION AND BE UNDER THE CAREER CONTROL AND technical SUPERVISION OF CHIEF, TSS. FINAL ACTION WITHIN THE CLANDESTINE SERVICES ON THE SELECTION, ASSIGNMENT, REASSIGNMENT, PROMOTION, DEMOTION AND TRAINING OF SUCH PERSONNEL (EXCEPT CLERICAL) IS THE RESPONSIBILITY OF THE CHIEF, TSS, with benefit of endorsement as appropriate from the field Chief of Mission or Station. CLERICAL PERSONNEL CURRENTLY OCCUPYING TSS POSITIONS OR PERFORMING TSS DUTIES AT OVERSEAS STATIONS WHO DO NOW CARRY THE TSS CAREER DESIGNATION WILL NOT BE GIVEN SUCH DESIGNATION WITHOUT THE PRIOR CONCURRENCE OF THE CHIEF, TSS. IN THOSE CASES WHERE THE CURRENT INCUMBENTS ARE NOT ACCEPTABLE OR AVAILABLE TO THE CHIEF, TSS, THE INCUMBENTS WILL REVERT TO THEIR APPROPRIATE CAREER SERVICES UPON COMPLETION OF CURRENT TOURS OF DUTY AND BE REPLACED BY CAREER SERVICE PERSONNEL DESIGNATED BY TSS.

~~4. POSITIONS ALLOCATED TO TSS FOR OVERSEAS SUPPORT PURPOSES WILL NOT BE USED TO AUGMENT TSS HEADQUARTERS [REDACTED] APPROVED TABLES OF ORGANIZATION.~~

4. a. THE USE OF THE PRESENTLY AUTHORIZED DIRECT CHANNELS OF COMMUNICATIONS BETWEEN TSS HEADQUARTERS AND TSS FIELD ACTIVITIES MAY BE CONTINUED FOR THE SPECIFIC PURPOSES FOR WHICH THEY WERE

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ESTABLISHED. THE USE OF THESE DIRECT CHANNELS FOR NORMAL ADMINISTRATIVE MATTERS, INCLUDING PERSONNEL ADMINISTRATION, IS NOT AUTHORIZED.

b. Dispatch CHANNELS OF COMMUNICATION TO AND FROM THE FIELD ON TSS PERSONNEL AND OTHER ADMINISTRATIVE MATTERS WILL BE THROUGH THE AREA DIVISION AND FIELD STATION OR MISSION CHIEFS CONCERNED,

In accordance with this procedure

(1) Outgoing: Releasing authority by TSS with coordination by Area Division prior to pouching.

(2) Incoming: Action copy to the Area Division with information copy to TSS direct from the field.

~~INFORMATION COPIES MAY BE PROVIDED FOR DIRECT TRANSMISSION TO THE CHIEF, TSS, OR TO THE CHIEF OF TSS FIELD ACTIVITIES.~~

(Alternate)

5. THE Special Support Assistant, DD/S, IN COORDINATION WITH TSS AND THE AREA DIVISIONS CONCERNED, WILL IDENTIFY THOSE POSITIONS NOW ON AREA DIVISION FIELD TABLES OF ORGANIZATION WHICH ARE BEING UTILIZED FOR TSS PURPOSES DURING ALL OR A MAJORITY OF THE WORK TIME OF THE INCUMBENT, AND WILL INCLUDE SUCH POSITIONS IN THE INITIAL ALLOCATION OF FIELD POSITIONS TO TSS.

NOTE FOR DD/P ADMIN: THE ABOVE (upper case only) WAS CONCURRED IN BY C/OFS/DD/P, C/ET, C/EP and C/TSS AT A MEETING CALLED BY C/OFS/DD/P 19

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Approved



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