

TO: Deputy Director for Administration

Attention: Chief, Organization and Methods Service

THRU: Deputy Director for Plans

FROM: Technical Services Staff

SUBJECT: Request for Change in Table of Organization

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1. [redacted] (title) has recently presented for approval of the Deputy Director for Administration and the Deputy Director for Plans, a program for Technical Services Staff commonly known as the [redacted] One phase of this program provides for recruitment of mechanical, chemical, and electrical engineers and other scientific personnel to form the nucleus of a research group which will conduct fundamental research on problems which are presently outside the scope of TSS activities. This phase of the program was approved by the DD/A, the Assistant Director (Personnel) and the Assistant Deputy Director (Administration) for Security.

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2. Based on acceptance of the [redacted] the following request for increase in T/O and personnel ceiling represents the best judgment of TSS as to the personnel requirements for the balance of Fiscal Year 1952. (Assistance in review of TSS requirements for the above phase of this program has been rendered by the Organization and Methods Service.)

a. An increase of 25 ^{engineers} scientific and technical positions ranging from GS-7 through GS-11 in the T/O for TSS for the balance of Fiscal Year 1952 is requested to become effective immediately. Authority is also requested for creation of a Scientific and Technical Pool under the Office of the Chief.

It is requested that each of the 25 positions be flexible as to grade in order to permit filling at GS-7, GS-9 or GS-11 as appropriate.

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Although TSS has [redacted] vacancies under the present T/O, it would not be feasible to use these slots for the Scientific and Technical Pool inasmuch as many of the unfilled positions require peculiar talents such as tailor, draftsman, (Scientific and technical) photographer, printer, etc. Engineer positions cannot be logically incorporated therein. However, we feel certain that the present T/O [redacted] will not be exceeded during the balance of Fiscal Year 1952.

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5. It should be pointed out that, although the immediate request for increased T/O for Fiscal Year 1952 is only 25 scientific and technical positions, the long-range concept of the [redacted] research program" which will be presented for consideration in Fiscal Year 1953 calls for an overall increase in T/O [redacted] positions. The basic concept of the [redacted] recruitment program" is that these scientific and technical people will be employed for a period of at least three years to participate with other scientific personnel in the fundamental research on problems which are not presently within the scope of TSS activities. During ^{the first year} ~~(this time)~~ these people may work in any division of TSS for an all-round training period in accordance with their specialties. It is anticipated that at the end of one year of satisfactory service, these personnel will be transferred into positions in appropriate TSS divisions.

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6. During the week of 15 April 1952, [redacted], together with representatives of Personnel Procurement and the Security Office, conducted interviews at M.I.T., and made employment offers to 16 students. These offers of employment ranged from GS-7 to GS-11. Clearances are expected by 1 June 1952, and candidates are expected to enter on duty approximately 10 June 1952.

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7. To facilitate the establishment of the Scientific and Technical Pool and effect the entrance on duty by 10 June 1952 of the engineers who are in process of recruitment, approval is requested at the earliest possible date as follows:

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a. Increase of T/O [REDACTED]

b. Creation of a Scientific and Technical Pool under the Office of the Chief;

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c. Increase in ceiling [REDACTED]

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[REDACTED] signature

Concurrences:

Deputy Director for Plans

Chief, Organization and Methods Service

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