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25X1A EO-13352
PDR-5-1
30 April 1954 Training Manual

bug returned to [redacted]
Approved Memorandum deleted in paragraphs 5-11

MEMORANDUM FOR: Deputy Director of Training
SUBJECT: Manual on Collection

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1. The purposes of this memorandum are:
 - a. To report that, for at least a first edition of the manual Collection, [redacted] Regulations Control Staff, DD/A, considers publication by the Office of Training to be preferable to publication by the Agency.
 - b. To recommend that we proceed toward publication.
2. You already have some of the pertinent facts:
 - a. When, in December 1953, I presented the manuscript to Mr. Baird and you, it was suggested that publication by the Agency might be desirable. I agreed to get [redacted] opinion.
 - b. After brief consideration, he was inclined to concur in the suggestion but proposed further study after informal coordination with all appropriate Agency components had been completed.
 - c. Coordination at division level was completed with all Agency components concerning which the manual gives the name and says anything beyond a superficial reference. Appropriate changes--all relatively minor--were made.
3. I then presented the manuscript to the Requirements Staff/FI, whose name is not given in the manual but whose work is, in part, discussed. Interest in the project there was such that the original time for reaction was substantially lengthened. Ultimate reaction was favorable and has, I understand, been conveyed to Mr. Baird.
4. With all apparently appropriate coordination thus completed, I took the manuscript back to [redacted]. I received it from him yesterday with the verbal opinion stated in paragraph 1. He indicated that this opinion was based on three others:
 - a. That the manual, being analogous to a college textbook, is quite different from anything thusfar issued as an Agency publication.
 - b. That the automatic dissemination customary with Agency publications would not be conducive to the cordial reception of this kind of material.
 - c. That the manual could best follow the example being set by the Glossary: publication and use by O/TR, further distribution upon request, and consideration of Agency issuance when and if the market warrants.
5. I therefore recommend that, provided the substance has passed your review, I be authorized to consult with the heads of the basic courses as to the format best suited to instructional use and then deliver the manuscript to the F & R Section/ISS for publication.

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NO CHANGE in Class.
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DDA Memo, 4 Apr 77
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