

SECRET

OFFICIAL DISPATCH

VIA: SEA
Specify Air or Sea Pouch

DISPATCH NO. _____

SECRET
CLASSIFICATION

25X1

TO : All Station Chiefs

DATE: 14 April 1948

FROM :

SUBJECT: General - Transportation

Specific - Movement of Personal Effects, Household Goods and
Official Property and Equipment

1. The attention of all station personnel should be called to General Administrative Instruction No. 7, dated 20 August 1947, which established the procedures to be followed in making shipments to or from the station.

2. Headquarters is constantly placed in an embarrassing position by issuing emergency confirming orders to the U. S. Dispatch Agent granting authorization to handle shipments which have arrived at the port without prior knowledge of headquarters. Furthermore, our security is jeopardized inasmuch as the Dispatch Agent finds it necessary to communicate in most instances with several agencies to determine which is responsible.

3. It cannot be emphasized too strongly the necessity for complying with this directive.

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