

**CONFIDENTIAL**

4 December 1956

25 YEAR RE-REVIEW

MEMORANDUM FOR: Chief, Intelligence School

SUBJECT: Week of 27 November - 4 December

1. Proposed Special Presentation for the FE Division. The proposed presentation for the FE Division has become less certain. Earlier we told the Training Officer and the Administrative Officer that we could not proceed without discussing the presentation with, and ascertaining the firm support of, the Chief, and/or Deputy Chief, FE. The FE administrative office requested time to brief the Chief or Deputy Chief, but on 3 December we were advised that neither person has been briefed orally or has seen the informal prospectus prepared by us to assist the Administrative staff in the briefing. We have advised the Administrative Officer that if a January presentation is desired, we must have had the opportunity to talk to Mr. [ ] the Chief, FE, or Mr. [ ] the Deputy Chief, not later than Friday of this week. We have also advised them that a date later than 7 January cannot be confirmed at this time due to Mr. [ ] pending reassignment. Although we have been in almost daily contact with FE staff members, we have withheld a written reply to the memorandum from FE (signed by the former Executive Officer for the Chief, FE) dated 3 October 1956 until we are able to see Mr. [ ] or Mr. [ ]

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2. Attendance at Outside Presentations. At the invitation of members of the Management Staff, Mr. [ ] attended the 3 December luncheon meeting of the O & M Conference. The Conference, a loosely organized group of government management specialists, sponsors a monthly luncheon--lecture program devoted to a topic generally related to organization and methods, or administrative work. While the December meeting on work simplification was not directly on target for us, it does appear that many of the presentations may have value for this staff. Mr. [ ] of the Management Staff has agreed to keep us informed of future meetings.

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3. [ ] Reassignment. We have received no definite word from the Comptroller's office regarding the reassignment of Mr. [ ]. It appears that no final decision will be made by the Comptroller's office until the return of Mr. Saunders from the Harvard Business School after 21 December 1956.

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Chief, Management Training

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