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Executive Assistant to DCI

9 November 1951

Director of Training

Weekly Summary Report

- 1. Arrangements have been completed to conduct, beginning Monday, 12 November, short-term training programs for military personnel assigned to CIA but awaiting full clearance. Entrance dates for these groups will be every three weeks. The training period will be three weeks, or as much longer as is required for full clearance. Training will comprise appropriate individual work projects, attendance at lectures and discussions of the Unclassified Training Group A, a course in Reading Improvement, and a general reading project.
- 25X1C8a conferred on training matters of Training and Development.

2. Director of Training and his Assistant Director (Covert)

25X1A14a

25X1A2d2

4. In Project conferences were held in accordance with DDA directive for establishment of reaction was unfavorable. Conferences continuing.

25X1C4a

SIGNED

MATTHEW BAIRD

cc - DDA FCA:br

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