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Reports 3

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Document No. 071

Assistant to DCI

NO CHANGE in Class.

17 June 1955

DECLASSIFIED

Class. CHANGED TO: TS S (C)

Director of Training

EDA Memo, 4 Apr 77

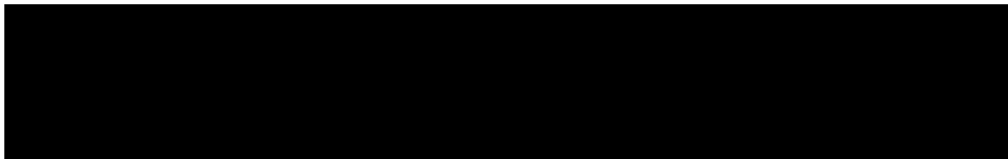
Auth: DDA REG. 77/1763

Date: 31/01/78 By: 008

Weekly Summary Report

(Combined Report for Weeks of 25 May and 1 June)

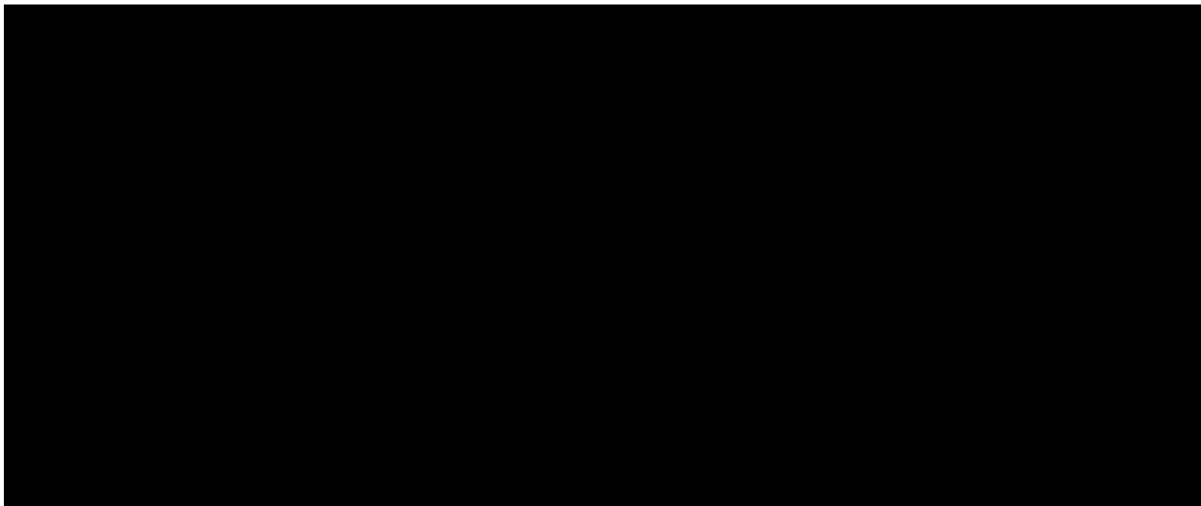
INTRODUCTION



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2. There are six items for discussion this week: (a) vacancies in the Operations School, OTR; (b) motion-picture production contract; (c) briefing of Agency officials at [redacted]; (d) summer area training programs; (e) new staff members; and (f) evaluation of courses.

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VACANCIES IN THE OPERATIONS SCHOOL, OTR

at the present time, the Office of Training has 41 professional vacancies and 10 clerical vacancies. Of this number, 24 instructor vacancies exist in the Operations School. OTR has recently forwarded a staff study on "The Non-Availability of Sufficient Numbers of Operationally Experienced Personnel to Serve as Instructors with OTR."

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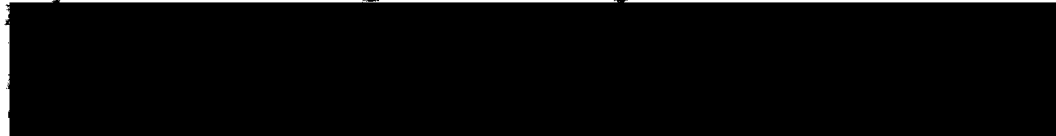
Its recommendation for the systematic rotation of experienced field personnel from DD/P to OTR is under consideration by DD/P. Meanwhile, the need to fill existing vacancies in the Operations School remains critical. The program for external recruitment and training of instructors will not provide teachers for actual duty until mid-1957.

SUMMER FILM PRODUCTION CONTRACT

Having been advised that Lockheed Mountain Laboratory, USAF, Hollywood, California, could not handle the production of the second major training film, "Agent Recruitment," a contract has been negotiated with a studio in Philadelphia to produce this film under the technical guidance of the Film Production Branch of OTR. Production on location will begin on or about 6 July, and the film should be completed by the end of the calendar year.

BRIEFING OF AGENCY OFFICIALS

The Field Training Staff of the Operations School Briefed



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SUMMER AREA TRAINING PROGRAM

1. , will teach three courses for OTR beginning

on 22 June and running for ten weeks. These courses are: (a) U.S. Foreign Policy in the Far East; (b) Basic Country Survey - Japan; and (c) Basic Country Survey - China. The latter two courses are the first to be conducted in the new Basic Area Training Program. Their purpose is to provide the intelligence officer with a basic understanding of the area in order that he might be able to understand and interpret the facts, events, attitudes and trends of the area.

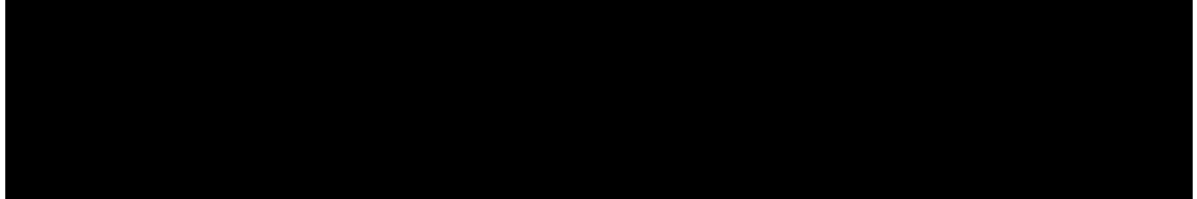
2. The Graduate Studies Program on Southeast Asia to be conducted by the School for Advanced International Studies will run from 5 July to 2 September. The program offers six graduate courses of eight weeks' duration and a special conference for four days. The courses provide substantial specialization on Southeast Asia presented by outstanding authorities from the U.S. and abroad. During the past week, OTR has approved the requests of 15 Agency personnel to attend the special conference and 8 Agency personnel to enroll in the graduate courses.

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MEMBERS OF THE STAFF



2. Language and Internal Training School: [redacted] will join OTR on 5 July as a Russian area-and-language instructor who will develop a full-time, intensive course in Russian to begin in September and to run for about eleven months. Mr. [redacted] comes

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EVALUATION OF COURSES

1. Basic Supervision Course No. 2: The Basic Supervision course, which ended 27 May, was the first running of a course designed particularly to aid specialists in the management of task groups and in the basic principles of highly professional teamwork. Two members of the class were from the DD/P and the remaining 14 from the DD/I area. Of the group, five were Ph.D.s and four were M.A.s. The course developed into a hard-fought seminar with the students "wanting to be shown." The comments were, in general, favorable; a majority preferred thrashing out case histories as a preliminary to discussing the principles involved. There is continued demand for the course.

2. Pilot Reserve Officers' Training Course: The Reserve Officers' Training course ended on 27 May. The Operations School reports that these students were "among the most cooperative students" they had ever had, "working until 11:00 p.m. without complaint during the course." The reserve officers are now drafting a report on the subject of Agency training for reserve officers which they will forward to the Director of Training. One officer has reported that the course thoroughly satisfied the requirements of active duty and, also, was very advantageous to members of OI.

SPECIAL COURSE

1. The Air Force Training Program is continuing with 15 students. The staff and the students are highly pleased with the program to date, and it has been reported that the students are being most

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cooperative, attentive, and interested. The Air Force has requested additional briefings and discussions in certain TSS and specialized subjects which would require extending the program beyond the six-week period.

2. The Reading Improvement Branch of OTR has developed a special course for employees of the Cable Secretariat which is designed to facilitate the handling of cable material through improved reading and comprehension techniques. The course should last approximately 25-30 hours but will vary according to the requirements of the individual members of the class.

3. A professional employee of the Agency, scheduled for overseas duty, recently established a speed record in learning the fundamentals of typewriting in 8 hours. A few days prior to his departure, his office requested special typing instructions be given him by OTR. Although he has only mastered the basic techniques of typewriting, he now has the fundamentals for skill development.

4. OTR began in early May a special tutoring in the technique of typewriting with one hand for a senior analyst who has progressively lost the use of his right hand. Since that date, he has mastered the reaches, left-handed, for all the keys and is now beginning to write sentences.

#### ARMED FORCES STAFF COLLEGE

Applications from all three candidates for the August class of the Armed Forces Staff College were disapproved because the selection panel believed that the training offered did not meet the needs of the candidates. However, another candidate, who had originally applied for a later class, was found qualified by the panel and was recommended to the Career Council on 8 June.

#### ITEMS OF INTEREST

1. The Office of Research and Reports, which is giving a course in Photo Intelligence under OTR supervision, requested OTR to screen candidates for their ability in depth perception. With the instruments available in the Reading Improvement course, the actual testing presents no problem. The Reading Improvement Branch has studied tests available and is preparing to do the screening. The process is a novel but valuable use of our facilities.

2. In connection with the contemplated reduction by the Joint Chiefs of Staff of CIA students at the National War College from three to two, a recent suggestion has been received from Mr. [REDACTED] Assistant to HE/I (Intelligence), and also a CIA graduate [REDACTED]

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of the National War College, class of 1954. Sr. [REDACTED] states: "From a year's perspective, I have reached the conclusion that the civilians make a contribution to the War College out of proportion to their number. In effect, the civilian quarter of the student body is conveying to the military three-quarters the basic idea that in today's world the contest between totalitarianism and the society of free men is being waged on many fronts other than the military. It may well be decided on these fronts rather than on the military.

"The national security interest of the country would probably be better served by a broadening of the War College student body from among the government departments represented on the National Security Council. The school might well be placed under the jurisdiction of the National Security Council, perhaps through the mechanics of a Council-appointed committee. This broadened perspective of the school could be reflected in renaming it the National Security College. Another possible improvement would be the rotation of one or more representatives of non-military government agencies represented on the NSC among the school commandants."

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Orig. & 1 - Addressee  
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