

CAO 513

~~CONFIDENTIAL~~

1 November 1952

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : Personnel Status

1. Confirming our conversation of a week ago, I believe it highly desirable to examine again at this time the feasibility of placing all staff employees of the DD/P organization assigned to [REDACTED] positions on an unvouchered funds status.

25X1A6a

2. I find that a great many man hours of administrative effort in this area and in your Personnel and Comptroller's Offices, and possibly in your Security and Legal Offices, are devoted to the preparation, processing, taking action on, and filing of personnel actions and financial transactions directly related to the continuing transfers of hundreds of individuals from vouchered to unvouchered status and back again. Giving no consideration whatsoever to any security problems arising from these transactions, it is apparent that there can be a very worthwhile reduction in administrative workload if we can eliminate this type of action. We must, of course, place people being assigned to semi-covert and covert positions on an unvouchered status. It is not possible, therefore, to consider this problem from the point of view of increasing our vouchered rolls.

3. I wish also to recommend that similar consideration be given to Communications Office personnel who have an exactly similar administrative problem.

BY DIRECTION OF DD/P:

[REDACTED]
Chief of Administration, DD/P

25X1A9a

Document No. 0001

NO CHANGE in Class. ☐

☐ DECLASSIFIED

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 23 Feb 78

~~CONFIDENTIAL~~